## CONCORDE ESTATES COMMUNITY DEVELOPMENT DISTRICT

## NOTICE OF LOCATION CHANGE <br> Upcoming Public Hearing and Regular Meeting

The Board of Supervisors ("Board") for Concorde Estates Community Development District ("District") will hold a public hearing and a regular meeting will now be held:

```
DATE: July 29, 2020
TIME: 1:00 p.m.
LOCATION: Meeting ID: 839 7166 1077
Meeting URL :https://us02web.zoom.us/j/83971661077
```

Call in number: (929) 205-6099
*Please note that pursuant to Governor DeSantis' Executive Order 20-69 (as extended by Executive Orders 20-112 and 20-123 and 20-150 and as it may be further extended or amended) relating to the COVID-19 public health emergency and to protect the public and follow the CDC guidance regarding social distancing, such public hearing and meeting will be held telephonically or virtually. Please check the District's website for the latest information: http://www.concordeestatescdd.org

The public hearing is being held pursuant to Chapter 190, Florida Statutes, to receive public comment and objections on the District's proposed budget ("Proposed Budget") for the fiscal year beginning October 1, 2020 and ending September 30, 2021 ("Fiscal Year 2020/2021"). The public hearing is also being held pursuant to Chapter 197, Florida Statutes, to fund the Proposed Budget for Fiscal Year 2020/2021, to consider the adoption of an assessment roll, and to provide for the collection, and enforcement of the Non-Ad Valorem Special Assessments. At the conclusion of the hearing, a Board meeting of the District will also be held, and the Board will, by resolution, adopt a budget, and levy special operation and maintenance assessments ("O\&M") as finally approved by the Board. The Board may also consider any other District business.

In accordance with Section 189.016 Florida Statutes, the Proposed Budget will be posted on the District's website (http://www.concordeestatescdd.org/public-records/budgets) at least two days before the Budget Public Hearing date.

Kristen Suit
District Manager

# Concorde Estates Community Development District 

## Inframark, Infrastructure Management Services

210 North University Drive Suite 702, Coral Springs, Florida 33071 Phone: 954-603-0033 Fax: 954-345-1292
July 22, 2020
Board of Supervisors
Concorde Estates Community Development District
Dear Board Members:
The regular meeting of the Board of Supervisors of the Concorde Estates Community Development District is scheduled to be held on Wednesday, July 29, 2020 at 1:00 p.m. via Zoom https://us02web.zoom.us/j/83971661077, Meeting ID: 8397166 1077, Call in Number: (929) 205-6099. Following is the advance agenda for this meeting:

1. Roll Call
2. Public Comments on Agenda Items (limited to 3 mins)
3. Public Hearing to Adopt Fiscal Year 2021 Budget
A. Fiscal Year 2021 Budget
B. Resolution 2020-6 Adopting the Budget
C. Resolution 2020-7 Levying the Assessments
4. Staff Report - Site/Field Manager's Report
A. Monthly Field Manager's Report
5. Engineer's Report
A. South Stewart Street Ditch Outfall Modifications Proposals
B. The (3) Outfall Structure Repairs Proposals
6. Attorney's Report
A. Report on Spies Pool Contract
B. Report on Guillen Pavers Contract
C. Report on Robinson Wetland Tree Removal Contract
D. Report on Robinson Wetland Shoreline Maintenance Contract
E. Update on Foreclosure Litigation
F. Other
7. District Manager's Report
A. Consent Agenda
i. Minutes of the June 24, 2020 Meeting
ii. Financial Statements
B. Fiscal Year 2021 Meeting Schedule
C. Discussion and Consideration Memorandum Regarding Amendment to Website Requirements
D. Ratification of Chair Authorized Expenses Between Meetings
8. Supervisor Requests and Comments
A. Access Control \& Video Surveillance System Maintenance Proposals - Supervisor Goyetche
9. Adjournment

Enclosed are attachments available for the above agenda. Additional items may be provided under separate cover when they become available or they will be distributed at the meeting.

The balance of the agenda is routine in nature and staff will present and discuss their reports at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,
Kristen Suit, District Manager

## Third Order of Business

## 3A.

# CONCORDE ESTATES 

Community Development District

## Annual Operating and Debt Service Budget

Fiscal Year 2021

Version 3 - Modified Tentative Budget:

(Printed on 7/20/20 3pm)

Prepared by:

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SUPPORTING BUDGET SCHEDULES

# Concorde Estates <br> Community Development District 

## Operating Budget

Fiscal Year 2021

## Summary of Revenues, Expenditures and Changes in Fund Balances <br> Fiscal Year 2021 Modified Tentative Budget



## EXPENDITURES

| Administrative |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| P/R-Board of Supervisors | 12,200 | 12,200 | 13,000 | 11,000 | 3,000 | 14,000 | 13,000 |
| FICA Taxes | - | 872 | 995 | 842 | 230 | 1,072 | 995 |
| ProfServ-Arbitrage Rebate | 1,500 | 1,200 | 1,200 | - | 1,200 | 1,200 | 1,200 |
| ProfServ-Dissemination Agent | 5,000 | - | - | - | - | - | - |
| ProfServ-Engineering | 13,738 | 9,266 | 8,000 | 20,515 | 6,838 | 27,353 | 25,000 |
| ProfServ-Legal Services | 21,433 | 67,661 | 25,000 | 75,170 | 6,250 | 81,420 | 30,000 |
| ProfServ-Mgmt Consulting Serv | 29,065 | 102,730 | 110,000 | 109,956 | 41,228 | 151,184 | 171,162 |
| ProfServ-Special Assessment | 5,250 | 5,250 | 5,250 | 5,250 | - | 5,250 | 5,250 |
| ProfServ-Trustee Fees | 9,999 | 11,317 | 10,775 | 13,003 | - | 13,003 | 13,003 |
| ProfServ-E-mail Maintenance | - | - | 16,100 | 4,086 | 388 | 4,474 | 1,200 |
| Accounting Services | 15,583 | - | - | - | - | - | - |
| Auditing Services | 3,800 | 3,900 | 4,000 | 4,000 | - | 4,000 | 4,100 |
| Insurance - General Liability | 2,750 | 5,807 | 6,325 | 6,593 | - | 6,593 | 7,150 |
| Legal Advertising | 7,256 | 2,000 | 2,600 | 921 | 1,679 | 2,600 | 2,600 |
| Misc-Assessmnt Collection Cost | $(3,521)$ | 9,689 | 18,961 | 18,379 | - | 18,379 | 18,961 |
| General \& Administrative | 4,583 | - | - | - | - | - | 1,000 |
| Misc-Web Hosting | 1,100 | - | - | - | - | - | 3,000 |
| Annual District Filing Fee | - | - | 175 | 175 | - | 175 | 175 |
| Dues, Licenses, Subscriptions | 1,097 | 175 | - | - | - | - | - |
| Total Administrative | 130,833 | 232,067 | 222,381 | 269,890 | 60,813 | 330,703 | 297,795 |
| Public Safety |  |  |  |  |  |  |  |
| Security Service - Sheriff | 4,631 | 11,893 | - | - | - | - | - |
| R\&M-Gatehouse | 132 | 309 | - | - | - | - | - |
| Pool/Clubhouse Security | - | - | 16,000 | - | 16,000 | 16,000 | - |
| Total Public Safety | 4,763 | 12,202 | 16,000 | - | 16,000 | 16,000 | - |
| Electric Utility Services |  |  |  |  |  |  |  |
| Electricity - General | 16,058 | 14,223 | 16,000 | 10,953 | 4,188 | 15,141 | 16,000 |
| Electricity - Streetlighting | 113,998 | 118,280 | 119,000 | 88,702 | 27,437 | 116,139 | 117,129 |
| Electricity - Rec Center | 11,887 | 11,820 | 12,000 | 7,351 | 4,503 | 11,854 | 12,000 |
| Total Electric Utility Services | 141,943 | 144,323 | 147,000 | 107,006 | 36,127 | 143,133 | 145,129 |

## Summary of Revenues, Expenditures and Changes in Fund Balances <br> Fiscal Year 2021 Modified Tentative Budget

| ACCOUNT DESCRIPTION | ACTUAL FY 2018 | ACTUAL <br> FY 2019 | ADOPTED <br> BUDGET <br> FY 2020 | ACTUAL THRU JUN-2020 | PROJECTED JUL - SEP-2020 | TOTAL <br> PROJECTED <br> FY 2020 | ANNUAL BUDGET <br> FY 2021 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Water-Sewer Comb Services |  |  |  |  |  |  |  |
| Utility - Water | 94,273 | 103,525 | 118,000 | 56,253 | 42,646 | 98,899 | 117,190 |
| Backflow Assembly Testing | 720 | 2,400 | 750 | 777 | 783 | 1,560 | 1,560 |
| Total Water-Sewer Comb Services | 94,993 | 105,925 | 118,750 | 57,030 | 43,429 | 100,459 | 118,750 |
| Flood Control/Stormwater Mgmt |  |  |  |  |  |  |  |
| Contracts-Ponds | - | - | 10,380 | 7,785 | 2,595 | 10,380 | 10,380 |
| R\&M-Aquascaping | 6,312 | 9,702 | 10,000 | - | 8,007 | 8,007 | 10,000 |
| R\&M-Fountain | 1,285 | 1,250 | 1,200 | 1,565 | - | 1,565 | 1,270 |
| R\&M Lake \& Pond Bank | - | 9,401 | 5,000 | 1,238 | 3,762 | 5,000 | 4,930 |
| Total Flood Control/Stormwater Mgmt | 7,597 | 20,353 | 26,580 | 10,588 | 14,364 | 24,952 | 26,580 |
| Other Physical Environment |  |  |  |  |  |  |  |
| Contracts-Landscape | 187,392 | 126,549 | 156,000 | 117,000 | 39,000 | 156,000 | 156,000 |
| Insurance - Property | - | - | 9,567 | 9,193 | - | 9,193 | 10,566 |
| Insurance - General Liability | 11,053 | 8,561 | - | - | - | - | - |
| R\&M-Entry Feature | 375 | 42 | 500 | - | 209 | 209 | 500 |
| R\&M-Irrigation | 2,079 | 27,149 | 8,500 | 10,215 | 4,399 | 14,614 | 15,000 |
| Landscape Replacement | 2,187 | 28,392 | 15,000 | 6,011 | 9,279 | 15,290 | 20,000 |
| Annual Mulching \& Tree Trimming | 19,500 | 2,475 | 23,400 | 20,275 | 3,125 | 23,400 | 23,400 |
| Misc-Decorative Lighting | - | 30 | 1,500 | 37 | 1,463 | 1,500 | 1,500 |
| Total Other Physical Environment | 222,586 | 193,198 | 214,467 | 162,731 | 57,474 | 220,205 | 226,966 |
| Contingency |  |  |  |  |  |  |  |
| Misc-Contingency | 33,616 | 81,786 | 100,000 | 57,935 | 19,312 | 77,247 | 38,093 |
| Cap Outlay - Other | 258,199 | - | - | - | - | - | - |
| Total Contingency | 291,815 | 81,786 | 100,000 | 57,935 | 19,312 | 77,247 | 38,093 |
| Parks and Recreation - General |  |  |  |  |  |  |  |
| Contracts-On-Site Management | 56,382 | - | - | - | - | - | - |
| Contracts-Pools | 9,590 | 9,450 | 8,100 | 11,150 | 4,800 | 15,950 | 19,200 |
| Contracts-Pest Control | 1,355 | 822 | 1,500 | 250 | 839 | 1,089 | 1,500 |
| Telephone/Fax/Internet Services | 2,236 | 1,698 | - | - | - | - | - |
| Cell Phone | 500 | - | - | - | - | - | - |
| Telephone, Cable \& Internet Service | - | - | 2,820 | 1,725 | 379 | 2,104 | 1,500 |
| R\&M-Clubhouse | 7,082 | 6,906 | 6,500 | 2,821 | 4,173 | 6,994 | 8,000 |
| R\&M-Fence | 6,665 | 4,550 | 3,500 | 464 | 5,144 | 5,608 | - |
| R\&M-Pools | 1,029 | 16,896 | 8,500 | 2,783 | 6,180 | 8,963 | 4,000 |
| R\&M-Fitness Equipment | 1,950 | 5,414 | 3,000 | 589 | 3,093 | 3,682 | 4,000 |
| R\&M-Pressure Washing | 250 | 4,100 | 3,500 | - | 2,175 | 2,175 | - |
| R\&M-Parks \& Facilities | 940 | 33,390 | 13,300 | 11,194 | 5,971 | 17,165 | 3,000 |
| Gatehouse Repair \& Maintenance | - | 132 | - | - | - | - | - |
| TV/Cable or Dish | 747 | 1,279 | - | - | - | - | - |
| Misc-Clubhouse Activities | 4,652 | - | - | - | - | - | - |
| Misc-Mileage Reimbursement | 576 | - | - | - | - | - | - |
| Office Supplies | 226 | 854 | 1,500 | 1,923 | 641 | 2,564 | 3,500 |
| Clubhouse Cleaning Service G\&A | 521 | 2,758 | 2,940 | 980 | 327 | 1,307 | - |
| Dues, Licenses, Subscriptions | 525 | 776 | 525 | 525 | 126 | 651 | 750 |
| Cap Outlay - Other | - | 9,490 | - | 125,866 | - | 125,866 | - |
| Total Parks and Recreation - General | 95,226 | 98,515 | 55,685 | 160,270 | 33,846 | 194,116 | 45,450 |

## Summary of Revenues, Expenditures and Changes in Fund Balances

Fiscal Year 2021 Modified Tentative Budget

|  |  |  | ADOPTED | ACTUAL | PROJECTED | TOTAL | ANNUAL |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | ACTUAL | ACTUAL | BUDGET | THRU | JUL - | PROJECTED | BUDGET |
| ACCOUNT DESCRIPTION | FY 2018 | FY 2019 | FY 2020 | JUN-2020 | SEP-2020 | FY 2020 | FY 2021 |


| Reserves |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Reserve | - | - | 79,100 | - | - | - | 81,200 |
| Total Reserves | - | - | 79,100 | - | - | - | 81,200 |
| TOTAL EXPENDITURES \& RESERVES | 989,756 | 888,369 | 979,963 | 825,450 | 281,365 | 1,106,815 | 979,962 |
| Excess (deficiency) of revenues |  |  |  |  |  |  |  |

## OTHER FINANCING SOURCES (USES)

Contribution to (Use of) Fund Balance

| TOTAL OTHER SOURCES (USES) | - | - | - | - | - | - |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |

Net change in fund balance
FUND BALANCE, BEGINNING
FUND BALANCE, ENDING

|  | $(238,052)$ |  | $(124,627)$ |  | - | 104,919 |  | $(220,763)$ |  | $(115,844)$ |  | - |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 1,216,558 |  | 978,506 |  | 929,186 | 929,186 |  | - |  | 929,186 |  | 813,342 |
| \$ | 978,506 | \$ | 929,186 | \$ | 929,186 | \$ 1,034,105 | \$ | $(220,763)$ | \$ | 813,342 | \$ | 813,342 |

Budget Narrative<br>Fiscal Year 2021

## REVENUES

## Interest-Investments

The District earns interest on the monthly average collected balance for their investment accounts.

## Room Rentals

Rental fees collected for the use of the district facility.

## Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on property within the District to pay for the operating expenditures during the Fiscal Year.

## Special Assessments-CDD Collected

The District will directly bill for assessments due on parcels not placed on the tax roll.

## Special Assessments-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments up to a maximum of $4 \%$. The budgeted amount for the fiscal year has been set by the board.

## Pool Access Key Fee

The District collects a nominal fee for each pool key distributed.

## EXPENDITURES

## Administrative

## P/R-Board of Supervisors

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated $\$ 200$ per meeting at which they are in attendance. The amount for the Fiscal Year is based upon all supervisors attending 12 meetings and 1 workshop.

## FICA Taxes

Payroll taxes for supervisor salaries are calculated as $7.65 \%$ of payroll.

## Professional Service-Arbitrage

LLS performs arbitrage calculations for the series 2011 A-1 and A-2 bond.

## Professional Services-Engineering

The District's engineer provides general engineering services to the District, i.e. attendance and preparation for monthly board meetings when requested, review of invoices, and other specifically requested assignments.

## Professional Services-Legal Services

The District's Attorney provides general legal services to the District, i.e., attendance and preparation for monthly Board meetings, review of contracts, review of agreements and resolutions, and other research as directed or requested by the Board of Supervisors and the District Manager.

## Professional Services-Management Consulting Services

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services. Also included are costs for Information Technology charges to process the District's financial activities, i.e. accounts payable, financial statements, budgets, etc., on a main frame computer owned by Inframark Infrastructure Management Services in accordance with the management contract.

Budget Narrative<br>Fiscal Year 2021

## EXPENDITURES

## Administrative (continued)

## Professional Services-Special Assessment

Inframark provides Assessment Services for all the properties within the CDD for the General Fund and Series 2011 Debt Service Fund. These services include, but are not limited to:

- Working with the Property Appraiser to insure the accuracy of the data they provide each year for levying purposes.
- Preparation, maintenance and certification of the District's annual assessment roll to the County Tax Collector.
- Customer service which includes answering questions regarding annual assessments, what a CDD is, length and terms of the bonds, etc.
- Preparation of estoppel letters for refinancing and property transfers.
- Processing and transmission of pay downs to the Trustee for those property owners wishing to prepay their CDD debt.
Analysis and supplemental schedules requested throughout the fiscal year as well assessment schedules included in the annual budget preparation


## Professional Services-Trustee

The annual trustee fee is based on standard fees charged to service the series 2011 bond plus any out-of-pocket expenses.

## Professional Services-E-mail Maintenance

District email addresses with archiving.

## Auditing Services

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on an optional renewal within an existing engagement letter.

## Insurance-General Liability

The District's General Liability and Public Officials Liability policies are with Egis Insurance Advisors, Llc. They specialize in providing insurance coverage to governmental agencies.

## Legal Advertising

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation.

## Miscellaneous-Assessment Collection Fee

The District reimburses the Osceola County Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or $2 \%$ on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs was set by the board.

## General and Administrative

Printing and postage costs.

## Miscellaneous-Web Hosting

ADA website compliance services.

## Annual District Filing Fee

The District is required to pay an annual fee of $\$ 175$ to the Department of Economic Opportunity Division of Community Development.

Budget Narrative<br>Fiscal Year 2021

## EXPENDITURES

## Electric Utility Services

## Electricity-General

Electricity usage costs are based on historical expenses incurred with KUA.

## Electricity-Streetlighting

Street lighting usage for District facilities and assets. Costs are based on historical expenses incurred with KUA.

## Electricity-Rec Center

Electricity usage for District recreational facilities. Costs are based on historical expenses incurred with KUA.

## Water-Sewer Comb Services

Utility-Water
Water usage costs are based on historical expenses incurred with TOHO Water Authority.

## Backflow Assembly Testing

Backflow testing as needed.

## Flood Control/Stormwater Mgmt

## Contracts-Ponds

Aquatic maintenance services are provided by Sitex Aquatics, LLC.

## R\&M-Aquascaping

Aquatic plant installation and replacement.

## R\&M-Fountain

Fountain repair and maintenance including quarterly maintenance services provided by Lake Fountains and Aeration at a cost of \$250/service.

## R\&M-Lake and Pond Bank

Lake bank and stormwater maintenance services exclusive of monthly aquatic maintenance.

## Other Physical Environment

## Contracts-Landscape

This category includes costs associated with landscape maintenance, mowing, edging, and weeding.

## Insurance-Property

Property insurance coverage provided by Egis Insurance Advisors, Llc.

## R\&M-Entry Feature

Costs to repair and maintain the district's entry features.

Budget Narrative<br>Fiscal Year 2021

## EXPENDITURES

## Other Physical Environment (continued)

## R\&M-Irrigation

Costs to repair and maintain the district's irrigation system.

## Landscape Replacement

Landscape renovations throughout the district including costs to replace flowers, trees, shrubs or grass as needed.

## Annual Mulching \& Tree Trimming

Contracted costs incurred to trim and maintain trees and install mulch within the District.

## Miscellaneous-Decorative Lighting

Costs associated with outside decorative lighting repairs and replacements within the District.

## Contingency

## Miscellaneous-Contingency

Costs that the district may incur but are not budgeted for within another line item.

## Parks and Recreation - General

## Contracts-Pools

The District has contracted for services to maintain the community pool.

## Contracts-Pest Control

Pest control services for the pool house and playground. Termite renewal services are also recorded here.

## Telephone, Cable \& Internet Service

Bright House provides phone, TV and internet services.

## R\&M-Clubhouse

Repair and maintain the district's clubhouse including monthly security monitoring services.

## R\&M-Pools

Chemicals purchased to maintain the district's pools.

## R\&M-Fitness Equipment

Costs to repair and maintain the district's fitness equipment within the clubhouse.

## R\&M-Parks and Facilities

Repair and maintenance costs for district parks and facilities.

## Budget Narrative

Fiscal Year 2021

## EXPENDITURES

## Parks and Recreation - General (continued)

## Office Supplies

Office supply costs reimbursed to Inframark Infrastructure Management Services.

Dues, Licenses, Subscriptions
Pool permits.

## Reserves

## Reserves

Funds earmarked for future capital expenditures in accordance with the Capital Reserve Expense and Funding Plan.

Exhibit "A"<br>Allocation of Fund Balances

## AVAILABLE FUNDS

| Beginning Fund Balance - Fiscal Year 2021 | Amount |
| :--- | ---: | ---: |
| Net Change in Fund Balance - Fiscal Year 2021 | $\$ 813,342$ |
| Reserves - Fiscal Year 2021 Additions | 81,200 |
| Total Funds Available (Estimated) - 9/30/2021 | $\mathbf{8 9 4 , 5 4 2}$ |

## ALLOCATION OF AVAILABLE FUNDS

## Assigned Fund Balance

Operating Reserve - First Quarter Operating Capital 244,991 ${ }^{\text {(1) }}$
Reserves - Other (Prior Year) 75,307
Reserves - Other (FY 2020) 79,100
Reserves - Other (FY 2021) 81,200
235,607

## Total Allocation of Available Funds

480,598

Total Unassigned (undesignated) Cash

| $\$ \quad 413,944$ |
| :--- |

## Notes

(1) Represents approximately 3 months of operating expenditures.

## Concorde Estates

## Community Development District

## Debt Service Budgets

Fiscal Year 2021

# Summary of Revenues, Expenditures and Changes in Fund Balances 

Fiscal Year 2021 Modified Tentative Budget


## Debt|Amortization <br> Series[2011[A-1 Capital[Improvement|RevenueßBonds

| Date $\square$ | Principal $\square$ | Prepayments $\square$ | $\begin{gathered} \text { 5.85\% } \square \\ \text { Interest } \square \end{gathered}$ | Pricipal ${ }^{\text {Balance } \square}$ |
| :---: | :---: | :---: | :---: | :---: |
| 11/1/2020 |  |  | 93,454[ | 3,195,000 |
| 5/1/2021口 | 140,000■ |  | 93,454■ | 3,195,000 |
| 11/1/2021 |  |  | 89,359[ | 3,055,000[ |
| 5/1/2022 | 145,000 |  | 89,359[ | 3,055,000[ |
| 11/1/2022 |  |  | 85,118[ | 2,910,000[ |
| 5/1/2023 | 155,000 |  | 85,118[ | 2,910,000[ |
| 11/1/2023 |  |  | 80,584[ | 2,755,000[ |
| 5/1/2024 | 165,000 |  | 80,584[ | 2,755,000[ |
| 11/1/2024 |  |  | 75,758[ | 2,590,000[ |
| 5/1/2025 | 175,000 |  | 75,758[ | 2,590,000[ |
| 11/1/2025 |  |  | 70,639[ | 2,415,000[ |
| 5/1/2026 | 185,000 |  | 70,639[ | 2,415,000[ |
| 11/1/2026 |  |  | 65,228[ | 2,230,000[ |
| 5/1/2027 | 195,000 |  | 65,228[ | 2,230,000[ |
| 11/1/2027 |  |  | 59,524[ | 2,035,000[ |
| 5/1/2028 | 205,000 |  | 59,524[ | 2,035,000[ |
| 11/1/2028 |  |  | 53,528[ | 1,830,000[ |
| 5/1/2029 | 220,000 |  | 53,528[ | 1,830,000[ |
| 11/1/2029 |  |  | 47,093[ | 1,610,000[ |
| 5/1/2030 | 230,000 |  | 47,093[ | 1,610,000[ |
| 11/1/2030 |  |  | 40,365[ | 1,380,000[ |
| 5/1/2031 | 245,000 |  | 40,365[ | 1,380,000[ |
| 11/1/2031 |  |  | 33,199[ | 1,135,000[ |
| 5/1/2032 | 260,000 |  | 33,199[ | 1,135,000[ |
| 11/1/2032 |  |  | 25,594[ | 875,000[ |
| 5/1/2033 | 275,000 |  | 25,594[ | 875,000[ |
| 11/1/2033 |  |  | 17,550[ | 600,000[ |
| 5/1/2034 | 290,000 |  | 17,550[ | 600,000[ |
| 11/1/2034 |  |  | 9,068[ | 310,000[ |
| 5/1/2035 | 310,000 |  | 9,068[ | 310,000[ |
| Totals $\square$ | \$3,195,000 |  | 1,692,113 |  |


| Debt\|Amortization $\square$ <br> Series[2011\|A-2[CapitalImprovementRevenue|Bonds $\square$ |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Date $\square$ | Principal $\square$ | Prepayments $\square$ | $\begin{gathered} \text { 5.85\% } \square \square \\ \text { Interest } \square \end{gathered}$ | Pricipal $\square$ <br> Balance |
| 11/1/2020 |  |  | 42,413 | 1,450,000 |
| 5/1/2021 | 65,000 |  | 42,413 | 1,385,000 |
| 11/1/2021 |  |  | 40,511 | 1,385,000 |
| 5/1/2022 | 65,000 |  | 40,511 | 1,320,000 |
| 11/1/2022 |  |  | 38,610 | 1,320,000 |
| 5/1/2023 | 70,000 |  | 38,610 | 1,250,000 |
| 11/1/2023 |  |  | 36,563 | 1,250,000 |
| 5/1/2024 | 75,000 |  | 36,563 | 1,175,000 |
| 11/1/2024 |  |  | 34,369 | 1,175,000 |
| 5/1/2025 | 80,000 |  | 34,369 | 1,095,000 |
| 11/1/2025 |  |  | 32,029 | 1,095,000 |
| 5/1/2026 | 85,000 |  | 32,029 | 1,010,000 |
| 11/1/2026 |  |  | 29,543 | 1,010,000 |
| 5/1/2027 | 90,000 |  | 29,543 | 920,000 |
| 11/1/2027 |  |  | 26,910 | 920,000 |
| 5/1/2028 | 95,000 |  | 26,910 | 825,000 |
| 11/1/2028 |  |  | 24,131 | 825,000 |
| 5/1/2029 | 100,000 |  | 24,131 | 725,000 |
| 11/1/2029 |  |  | 21,206 | 725,000 |
| 5/1/2030 | 105,000 |  | 21,206 | 620,000 |
| 11/1/2030 |  |  | 18,135 | 620,000 |
| 5/1/2031 | 110,000 |  | 18,135 | 510,000 |
| 11/1/2031 |  |  | 14,918 | 510,000 |
| 5/1/2032 | 120,000 |  | 14,918 | 390,000 |
| 11/1/2032 |  |  | 11,408 | 390,000 |
| 5/1/2033 | 125,000 |  | 11,408 | 265,000 |
| 11/1/2033 |  |  | 7,751 | 265,000 |
| 5/1/2034 | 130,000 |  | 7,751 | 135,000 |
| 11/1/2034 |  |  | 3,949 | 135,000 |
| 5/1/2035 | 135,000 |  | 3,949 | - |
| Totals $\square$ | 1,450,000 | - | 764,888 |  |

Budget Narrative<br>Fiscal Year 2021

## REVENUES

## Interest-Investments

The District earns interest income on their trust accounts with US Bank.

## Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District to pay for the debt service expenditures during the Fiscal Year.

## Special Assessments-CDD Collected

The District will directly bill for assessments due on parcels not placed on the tax roll.

## Special Assessments-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at $4 \%$ of the anticipated Non-Ad Valorem assessments.

## EXPENDITURES

## Administrative

## Miscellaneous-Assessment Collection Cost

The District reimburses the Osceola County Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or $2 \%$ on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs was based on a maximum of $2 \%$ of the anticipated assessment collections.

## Debt Service

## Principal Debt Retirement

Principal payments due on the series 2011 A-1 and A-2 bond paid on May 1.

## Interest Expense

Interest payments due on the series 2011 A-1 and A-2 bond paid on November 1 and May 1.

# Concorde Estates 

## Community Development District

## Supporting Budget Schedules

Fiscal Year 2021

## Comparison of Non-Ad Valorem Assessment Rates

## Fiscal Year 2021 vs. Fiscal Year 2020

|  | General Fund |  |  |  |  | Series 2011 A-1 Debt Service |  |  |  |  | Series 2011 A-2 Debt Service |  |  |  |  | Total |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Product | FY 2021 |  | 2020 |  | Percent <br> Change | FY 2021 |  | 2020 |  | Percent Change | FY 2021 |  | 2020 |  | Percent <br> Change | FY 2021 |  | 2020 |  | Percent Change |
| Townhouse | \$ | 1,543.62 | \$ | 1,543.62 | 0.00\% | \$ | 852.45 | \$ | 852.45 | 0.0\% | \$ | - | \$ | - | n/a | \$ | 2,396.07 | \$ | 2,396.07 | 0.0\% |
| Single Family 65' | \$ | 1,734.22 | \$ | 1,734.22 | 0.00\% | \$ | 1,136.60 | \$ | 1,136.60 | 0.0\% | \$ | - | \$ | - | n/a | \$ | 2,870.82 | \$ | 2,870.82 | 0.0\% |
| Single Family 75' | \$ | 1,758.60 | \$ | 1,758.60 | 0.00\% | \$ | 1,307.09 | \$ | 1,307.09 | 0.0\% | \$ | - | \$ | - | n/a | \$ | 3,065.69 | \$ | 3,065.69 | 0.0\% |
| Single Family 90' | \$ | 1,795.55 | \$ | 1,795.55 | 0.00\% | \$ | 1,591.24 | \$ | 1,591.24 | 0.0\% | \$ | - | \$ | - | n/a | \$ | 3,386.79 | \$ | 3,386.79 | 0.0\% |
| Single Family 40' | \$ | 1,677.31 | \$ | 1,677.31 | 0.00\% | \$ | - | \$ | - | n/a | \$ | 600.00 | \$ | 600.00 | 0.0\% | \$ | 2,277.31 | \$ | 2,277.31 | 0.0\% |
| Single Family $65{ }^{\prime}$ | \$ | 1,734.22 | \$ | 1,734.22 | 0.00\% | \$ | - | \$ | - | n/a | \$ | 700.00 | \$ | 700.00 | 0.0\% | \$ | 2,434.22 | \$ | 2,434.22 | 0.0\% |
| Single Family 75' | \$ | 1,758.60 | \$ | 1,758.60 | 0.00\% | \$ | - | \$ | - | n/a | \$ | 805.00 | \$ | 805.00 | 0.0\% | \$ | 2,563.60 | \$ | 2,563.60 | 0.0\% |
| Single Family 90' | \$ | 1,795.55 | \$ | 1,795.55 | 0.00\% | \$ | - | \$ | - | n/a | \$ | 980.00 | \$ | 980.00 | 0.0\% | \$ | 2,775.55 | \$ | 2,775.55 | 0.0\% |
| Single Family 100' | \$ | 1,828.76 | \$ | 1,828.76 | 0.00\% | \$ | - | \$ | - | n/a | \$ | 1,050.00 | \$ | 1,050.00 | 0.0\% | \$ | 2,878.76 | \$ | 2,878.76 | 0.0\% |

## 3B.

## RESOLUTION 2020-06


#### Abstract

A RESOLUTION OF THE BOARD OF SUPERVISORS OF CONCORDE ESTATES COMMUNITY DEVELOPMENT DISTRICT RELATING TO THE ANNUAL APPROPRIATIONS OF THE DISTRICT AND ADOPTING THE BUDGET FOR FISCAL YEAR 2020/2021; AND REFERENCING THE MAINTENANCE AND BENEFIT SPECIAL ASSESSMENTS TO BE IMPOSED AND LEVIED BY THE DISTRICT FOR SAID FISCAL YEAR


WHEREAS, the Concorde Estates Community Development District (hereinafter the "District") is a special and single-purpose local government created by Chapter 190, Florida Statutes, and established by County Ordinance being situated within Osceola County, Florida; and

WHEREAS, Chapter 190, Florida Statutes, authorizes the District, in conformance with Chapter 120, Florida Statutes, to adopt rules and resolutions as may be necessary for the conduct of District business; and

WHEREAS, the District Manager has, prior to the fifteenth ( $15^{\text {th }}$ ) day in June 2020, heretofore prepared and submitted to the Board of Supervisors ("Board") a proposed budget for the next ensuing budget year with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), Florida Statutes; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(a), Florida Statutes; and

WHEREAS, the Board adopted said proposed budget and set July 29, 2020 as the date for public hearing thereon, to receive public comments and caused notice of such public hearing to be given by publication pursuant to Chapter 190.008(2)(a) and 197, Florida Statutes; and

WHEREAS, Section 190.008(2)(a), Florida Statutes requires that, prior to October 1 of each year, the District Board by passage of the Annual Appropriation Resolution shall adopt a budget for the ensuing Fiscal Year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing Fiscal Year; and

WHEREAS, at least sixty (60) days prior to the adoption of the proposed annual budget and any proposed long-term financial plan or program of the District for future operations (the "Proposed Budget") the District did file a copy of the Proposed Budget with the general purpose local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), Florida Statutes; and

WHEREAS, the District Manager has prepared a Proposed Budget on a cash flow budget basis, whereby the Budget shall project the cash receipts and disbursements anticipated during a
given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the Fiscal Year; and

WHEREAS, Section 190.021, Florida Statutes, provides that the Annual Appropriation Resolution shall also fix the maintenance special assessments and benefit special assessments upon each piece of property within the boundaries of the District benefited, specifically and peculiarly, by the maintenance and/or capital improvement programs of the District, such imposition and levy representing the amount of assessments to reimburse the District for the special and peculiar benefits received and necessary to provide for payment during the ensuing budget year of all properly authorized expenditures to be incurred by the District, including principal and interest of special revenue, capital improvement and/or benefit assessment bonds, in order for the District to exercise its various general and special powers to implement its single and specialized infrastructure provision purpose; and

WHEREAS, the Assessment Methodology, the Engineer's Cost Report and the Non-Ad Valorem Assessment Roll used with the original District Resolutions are incorporated herein and made a part hereof by reference unchanged except as to the amount of the assessments; and

WHEREAS, the Board of Supervisors of the Concorde Estates Community Development District finds and determines that the non-ad valorem special assessments it imposes and levies by this Resolution for maintenance on the parcels of property involved will constitute a mechanism by which the property owners lawfully and validly will reimburse the District for those certain special and peculiar benefits the District has determined are received by, and flow to, the parcels of property from the systems, facilities and services being provided, and that the special and peculiar benefits are apportioned in a manner that is fair and reasonable in accordance with applicable assessment methodology and related case law; and

WHEREAS, the Chair of the Board of Supervisors may designate the District Manager or other person to certify the Non-Ad Valorem Assessment Roll to the State Constitution's Tax Collector in and for the Osceola County political subdivision on compatible electronic medium tied to the property identification number no later than August 15,2020 so that the Tax Collector may merge that roll with others into the collection roll from which the November tax notice is to be printed and mailed; and

WHEREAS, pursuant to District policy and Florida law, the District hereby determines that it will utilize the uniform method to collect non-ad valorem assessments imposed and levied on the platted parcels within the boundaries of the District; and

WHEREAS, non-ad valorem assessments imposed and levied on certain platted parcels not owned by the end user are collected by the District through the Manager, not using the uniform collection methodology; and

WHEREAS, no authorized budget revisions or transfers shall result in any non-ad valorem assessment per parcel in excess of the amount on the rolls certified hereunder; and

WHEREAS, the proceeds from the collections of these imposed and levied non-ad valorem assessments shall be distributed to the Concorde Estates Community Development District by the Tax Collector and the District Manager; and

WHEREAS, the Tax Collector performs the state work in preparing, mailing out, collecting and enforcing against delinquency, the non-ad valorem assessments of platted parcels of the District using the Uniform Collection Methodology for non-ad valorem assessments under the direct supervision of the Florida Department of Revenue and the District Manager does not use the uniform methodology; and

WHEREAS, if the Property Appraiser and the Tax Collector have adopted a different technological procedure for certifying and merging the rolls, that procedure must be worked out and negotiated with Board approval through the auspices of the District Manager before there are any deviations from the provisions of Section 197.3632, Florida Statutes, and Rule 12D-18, Florida Administrative Code.

## NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CONCORDE ESTATES COMMUNITY DEVELOPMENT DISTRICT THAT:

Section 1. The provisions of the whereas clauses are true and correct and are incorporated herein as dispositive. The Proposed Budget (as amended, if applicable) for Fiscal Year 2020/2021 and attached hereto as Exhibit "A", is hereby approved and adopted as Final, pursuant to Florida Statutes and incorporated herein by reference.

## Section 2. Budget

a. That the Board of Supervisors has reviewed the District Manager's Proposed Budget, a copy of which is on file with the Office of the District Treasurer and the Office of the Records Administration Department, and is hereby attached to this Resolution, and hereby approves certain amendments thereto, as shown in Section 3 below.
b. That the District Manager's Proposed Budget, as amended by the Board, is adopted hereby in accordance with the provisions of Section 190.008(2)(a), Florida Statutes, and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be revised subsequently as deemed necessary by the District Manager to reflect actual revenues and expenditures for Fiscal Year 2020/2021 and/or revised projections for Fiscal Year 2020/2021
c. That the adopted budget, as amended, shall be maintained in the Office of the District Treasurer and the Records Administration Department and identified as "The Budget for the Concorde Estates Community Development District for the Fiscal Year Ending September 30, 2021, as Adopted by the Board of Supervisors on July 29, 2020."

## Section 3. Appropriations

That there be, and hereby is appropriated out of the revenues of the Concorde Estates Community Development District, for the Fiscal Year beginning October 1, 2020 and ending September 30, 2021, the sum of $\qquad$ Dollars (\$___) to be raised by the applicable imposition and levy by the Board of applicable non-ad valorem special assessments and otherwise, which sum is deemed by the Board of Supervisors to
be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND \$
DEBT SERVICE FUND \$
Total All Funds
\$

The Adopted Budget shall be maintained in the office of the District Manager and at the District's Local Records Office and identified as "The Budget for Concorde Estates Community Development District for the Fiscal Year Ending September 30, 2021." The Adopted Budget shall be posted by the District Manager on the District's official website within thirty (30) days after adoption and shall remain on the website for at least 2 years.

## Section 4. Supplemental Appropriations

The Board may authorize by Resolution supplemental appropriations or revenue changes for any lawful purpose from funds on hand or estimated to be received within the Fiscal Year as follows:
a. The Board may authorize a transfer of the unexpended balance or portion thereof of any appropriation item.
b. The Board may authorize an appropriation from the unappropriated balance of any fund.
c. The Board may increase any revenue or income budget account to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.

The District Manager and Treasurer shall have the power within a given fund to authorize the transfer of any unexpended balance of any appropriation item or any portion thereof, provided such transfers do not exceed Ten Thousand Dollars $(\$ 10,000)$ or have the effect of causing more than $10 \%$ of the total appropriation of a given program or project to be transferred, previously approved transfers included. Such transfer shall not have the effect of causing a more than $\$ 10,000$ or $10 \%$ increase, previously approved transfers included, to the original budget appropriation for the receiving program. Transfers within a program or project may be approved by the applicable Department Director and the District Manager or Treasurer. The District Manager or Treasurer must establish administrative procedures, which require information on the request forms proving that such transfer requests comply with this section.

## Section 5. Maintenance Special Assessment Levy: Fixed and Referenced and to be Levied by the Board

a. That the Fiscal Year 2021 maintenance special assessment (the "assessment") upon all the property within the boundaries of the District based upon the special and peculiar benefit received and further based upon reasonable and fair apportionment of the special benefit, shall be in accordance with the attached Exhibit, representing the amount of District assessments necessary to provide for payment during the
aforementioned budget year of all properly authorized expenditures to be incurred by the District, including principal and interest of special revenue, capital improvement and/or benefit assessment bonds. Said assessment shall be distributed by the Tax Collector and District Manager for the assessments imposed and levied as follows:

General Fund O \& M
Debt Service Fund
\$[See Assessment Resolution 2020-07]
\$[See Assessment Levy Resolution 2020-07]
b. The designee of the Chair of the Board of Supervisors of the Concorde Estates Community Development District shall be either the Manager or the Treasurer of the District designated to certify the Non-Ad Valorem Assessment Roll to the Tax Collector in and for Osceola County political subdivision, in accordance with applicable provisions of State law (Chapters 190 and 197, Florida Statutes) and applicable rules (Rule 12D-18, Florida Administrative Code) which shall include not only the maintenance special assessment, but also the total assessment for the debt service, as required by and pursuant to law.

Introduced, considered favorably and adopted this $29^{\text {th }}$ day of July, 2020.
Concorde Estates Community Development District

Victor Cruz
District Chairman

Attest:

Kristen Suit
District Secretary

3C.

RESOLUTION 2020-07


#### Abstract

A RESOLUTION APPROVING, ASSESSING, IMPOSING, LEVYING AND CONFIRMING SPECIAL ASSESSMENTS ON AND PECULIAR TO PROPERTY SPECIALLY BENEFITTED BY THE DISTRICT'S INFRASTRUCTURE PROJECT OPERATIONS, MANAGEMENT AND DEBT PAYMENT; MAKING CERTAIN FINDINGS AND DETERMINATIONS; ASSESSING, AND LEVYING NON-AD VALOREM SPECIAL ASSESSMENTS ON AND PECULIAR TO PROPERTY SPECIALLY BENEFITTED BY INFRASTRUCTURE MANAGEMENT TO PAY THE COST THEREOF; PROVIDING FOR THE PAYMENT AND COLLECTION OF SUCH SPECIAL ASSESSMENTS BY THE METHODS PROVIDED FOR BY CHAPTERS 190 AND 197, FLORIDA STATUTES; PROVIDING FOR PUBLIC HEARING BY THE BOARD TO HEAR ALL OBJECTIONS TO THE BUDGET PROPOSED; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.


WHEREAS, the Concorde Estates Community Development District (hereinafter the "District") is special and single-purpose local government created by Chapter 190, Florida Statutes, and established by County Ordinance being situated within Osceola County, Florida; District; and

WHEREAS, Chapter 190, Florida Statutes, authorizes the District in conformance with Chapter 120, Florida Statutes, to adopt rules and resolutions as may be necessary for the conduct of District business; and

WHEREAS, certain systems, facilities, services and improvements within the Concorde Estates Community Development District and certain related costs of managing the operation, repairs and maintenance are being incurred; and

WHEREAS, the Board of Supervisors (hereinafter the "Board") of the Concorde Estates Community Development District finds that the District's total General Fund operation assessments, taking into consideration the other revenue sources during Fiscal Year 2020/2021 will be as set forth in attached Exhibit "A" which is hereby incorporated by reference; and

WHEREAS, the Board finds the District's Debt Service Fund Assessment during Fiscal Year 2020/2021 will be as set forth in attached Exhibit "A;" and

WHEREAS, the Board finds that the Debt Service Fund relates to systems and facilities which provide special benefits peculiar to certain property within the District based on the applicable assessment methodology, which is on file with the District Manager; and

WHEREAS, the Board of the District finds that the non-ad valorem special assessments it imposes and levies by this Resolution for operations and maintenance as well as for debt amortization on the parcels of property involved will reimburse the District for certain special and peculiar benefits received by the property flowing from the maintenance of the systems, facilities and services apportioned in a manner that is fair and reasonable, in accordance with the applicable assessment methodology; and

WHEREAS, Chapter 197, Florida Statutes, provides a mechanism pursuant to which such special assessments may be placed on the Tax Roll and collected by the Tax Collector ("Uniform Method"); and

WHEREAS, the District has approved an agreement with the County Property appraiser and County Tax Collector to provide for the collection of special assessments under the Uniform Method for developed lands and platted lots owned by end users within the District; and

WHEREAS, the District will collect the special assessments levied on platted lands owned by entities other than the end users and will not utilize the uniform method of collection; and

WHEREAS, notice of this Board meeting and Public Hearing was given at least 20 days prior to the public hearing, the District noticed the hearing by first-class United States mail and by publication in a newspaper generally circulated within Osceola County. The notice by mail was sent to each person owning property subject to the assessment and included the following information: the purpose of the assessment; the total amount to be levied against each parcel; the unit of measurement to be applied against each parcel to determine the assessment; the number of such units contained within each parcel; the total revenue the local government will collect by the assessment; a statement that failure to pay the assessment will cause a tax certificate to be issued against the property which may result in a loss of title; a statement that all affected property owners have a right to appear at the hearing and to file written objections with the local governing board within 20 days of the notice; and the date, time, and place of the hearing pursuant to law; and

WHEREAS, the approved 2021 budget was adopted by the Board on July 29, 2020; and
WHEREAS, the noticed proposed operations and maintenance assessments and debt assessments are based upon and consistent with that certain Assessment Methodology adopted and used by the Board on July 29, 2020, as confirmed by the Board on July 29, 2020; and

WHEREAS, the Board conducted the noticed Public Hearing to hear all objections to the budget as proposed.

## NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CONCORDE ESTATES COMMUNITY DEVELOPMENT DISTRICT OF OSCEOLA COUNTY, FLORIDA:

Section 1. The Board affirms that the "whereas" clauses are true, correct and incorporated herein as dispositive.

Section 2. A special assessment for maintenance as provided for in Section 190.021(3), Florida Statutes, (hereinafter referred to as assessment) is hereby imposed and levied on the subdivided lots within the District and on undeveloped land within the District if applicable.

Section 3. That the collection and enforcement of the aforesaid assessments on the platted and developed lands under the supervision of the Florida Department of Revenue on those parcels certified to the Tax Collector for collection shall be at the same time and in like manner as ad valorem taxes and subject to all ad valorem tax collection and enforcement procedures which attend the use of the official annual tax notice using the uniform method pursuant to 197.3632, Florida Statutes.

Section 4. The collection and enforcement of certain maintenance and debt service non ad valorem assessments on a portion of the platted lands owned by entities other than the end user may be collected by the District in accordance with Florida law.

Section 5. The maintenance special assessments on parcels in the District will be combined with the debt service non-ad valorem assessments which were imposed, levied and certified as a total amount on the Non-Ad Valorem Assessment Roll to the Osceola County Tax Collector by the designee of the Chair of the Board on compatible medium no later than August 15,2020 , which shall then be collected by the Tax Collector on the tax notice along with other non-ad valorem assessments from other local governments and will include all applicable property taxes to each parcel of property.

Section 6. The proceeds therefrom shall be distributed to the Concorde Estates Community Development District.

Section 7. The Chair of the Board of the Concorde Estates Community Development District designates the District Manager to perform the certification duties of the assessment roll to be collected by the Tax Collector.

Section 8. Be it further resolved that a copy of this Resolution be transmitted to the proper public officials so that its purpose and effect may be carried out in accordance with law.

Section 9. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

Section 10. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

PASSED AND ADOPTED this 29th day of July, 2020, by the Board of Supervisors of the Concorde Estates Community Development District, Osceola County, Florida.

# CONCORDE ESTATES COMMUNITY DEVELOPMENT DISTRICT 

Board of Supervisors, Chairman

Attest:

District Manager

## Fourth Order of Business

## 4 A.

INFRAMARK<br>INFRASTRUCTURE MANAGEMENT SERVICES

313 Campus Street, Celebration, FL 34747 (0) $407-566-4122$ (M) 281-831-0139 |

Concorde Estates CDD
Field Management Report
July 2020


## COMPLETED ITEMS:

- Meet with Capital Land for Landscaping Review
- Met with contractors to obtain proposals
- Met with Sitex for lake review
- Reviewed and processed invoices on a weekly basis
- Returned phone calls as necessary
- Respond to emails and communications as needed


## ATTACHMENTS

- Field Management Update
- Inframark Landscaping Report
- Capital Land Monthly Report
- Sitex Monthly Report


## Work Orders Status Update

Continue monitoring gym activities and sanitizing accordingly<br>Continue with pressure washing program<br>Fallen branch tree was removed<br>Repaired wall border in clubhouse<br>Repaired architectural frame on clubhouse<br>Pick up trash throughout the community<br>Completed various repairs in the clubhouse

## Inframark Landscaping Report

| Concorde Estates Landscaping Review |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Issue | Location | $\begin{array}{\|c\|} \hline \text { Date of Drive- } \\ \text { thru } \end{array}$ | Status | Field Manager Comments | Photos |
| Irigation boxes condition | Throughout the community | 7/13/2020 | Not completed | Several irrigation boxes is showing poor maintenance service. and missing caps. |  |
| Irrigation issue | At Greatbear Way. | 7/13/2020 | Onging | The viburnum plants. Are grwoing back after cut off. |  |
| Weed control. | Throughout the community | 7/13/2020 | Completed | Weed control on different beds on the front entrance and other one beds. |  |
| Annuals Flowers Installations | Rec. center | 7/13/2020 | Completed | Annuals flowers instalation completed |  |


| Trimming service | Grassmere View Pkwy. |  | Completed | Trimming service pending for weeks around the irrigation control and all the way down the PVC fence at Grassmere View Pkwy. |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Trimming service | Throughout the community | 7/13/2020 | Onging | Trimming service pending several branches is too low and the tree base need the trimming service as well. |  |
| Palm tree Trimming | Grassmere view Pkwy. | 7/13/2020 | Pending | Palm tree need trimming service at the community entrance. |  |
| Mowing and trimming service | At Marshfield Preserve Dr | 7/13/2020 | Not completed | Benhind the PVC fence some section need the mowing and trimming service |  |


| Palm tree Trimming | At Coastal View Ct. | 7/13/2020 | Not completed | Palm tree need trimming service around the park area. Just some palm tree weretrimmed, several is still without the service. |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Tree removal. | At Harbor View In. | 7/13/2020 | Not completed | Sycamore tree present angle of inclination and possible detachment of roots, provided proposal to remove and install new one. The tree was removed but the stump is still there. After more of 120 days the stump is there. |  |

# Capital Land Monthly Report 

## Legend:

VBC-Volley Ball Court
PP-Pocket Park
TC-Trash Can
EM-Easement
DP-Dog Park


## Concorde Estates CDD Monthly Report

## June. 2020

| Main Entrances, 1/2 Blvd |  | 4-Jun | june 3,10,17,2 Pine Bark Mulch |
| :---: | :---: | :---: | :---: |
| Clubhouse, 1/2 Blvd | VBC, TC | 4-Jun | june 3,10,17,24 |
| 3181 Stonington Run | PP,TC | 11-Jun | june 3,10,17,24 |
| 3101 Duxbury Dr | PP,TC | 11-Jun | june 3,10,17, , Annuals |
| 2991 Stonington Run | Pond | 11-Jun | june 3,10,17, ¿clubhouse |
| 3207 Hopewell Dr | PG,DP,TC | 11-Jun | june 3,10,17,24 |
| 3201 Rydal Water Way | PP,TC | 11-Jun | june 3,10,17, ${ }^{\text {Proposals }}$ |
| 2804 Grasmere View Pkwy | cul de sac | 11-Jun | june 3,10,17,24 |
| 2440 Tradewinds Dr | cul de sac | 11-Jun | june 3,10,17,24 |
| 2351 Tradewinds Dr | DP,TC | 18-Jun | june 3,10,17,24 |
| 3209 Jackson Grey Rd | PP | 18-Jun | june 3,10,17,24 |
| 2260 Tradewinds Dr | Pond | 18-Jun | june 3,10,17, Plant Insects |
| 3000 Harbor View Ln | 2 Ponds |  | june 3,10,17,2 Mites on Fakahatchee Grass |
| 3141 Oyster Bay Ln | Lift Station |  | june 4,11,18,25 |
| 3131 Rocky River Rd | PP |  | june 4,11,18,2 Turf Weeds |
| 3130 Rocky River Rd | PP |  | june 4,11,18, spot treat |
| 2331 Marshfield Preserve Way | Easement |  | june 4,11,18,25 |
| 2351 Marshfield Preserve Way | Pond,EM |  | june 4,11,18,2 Turf Insects |
| 3150 Seasalt Dr | EM |  | june 4,11,18, spot treat |
| 3208 Olivia Breeze Dr | PP,TC |  | june 4,11,18,25 |
| 3220 Jubilee Rd | Pond,EM |  | june 4,11,18,¿ Turf Disease |
| 2770 Marshfield Preserve Way | Bridge 1 |  | june 4,11,18,2 None |
| 2820 Marshfield Preserve Way | Bridge 2 |  | june 4,11,18,25 |
| 2890 Marshfield Preserve Way | Pond,EM |  | june 4,11,18,2 Problem Areas |
| 2990 Marshfield Preserve Way | Easement |  | june 4,11,18,25 |
| 3461 Marshfield Preserve Way | 2 Pine Trails |  | june 4,11,18,25 |
| 3441 Marshfield Preserve Way | Lift Station |  | june 4,11,18,2 Heavy Leaf Litter |
| 3000 Greatbear Way | PP,TC |  | june 4,11,18,25 |
| 3041 Palemero Rose Way | 2 Pine Trails |  | june 4,11,18,25 |
| 3080 Palemero Rose Way | Pond, EM |  | june 4,11,18,¿ $\underline{\text { Fertilization }}$ |
| 3211 Marshfield Preserve Way | Easement |  |  |

## Sitex Monthly Report

## CONCORDE ESTATES COMMUNITY DEVELOPMENT DISTRICT

OPERATIONS \& MAINTENANCE HIGHLIGHT

## SITEX AQUATICS MANAGEMENT REPORT

June 2020

All ponds were treated for shoreline vegetation as needed with a custom grass mix targeted for specific species present. All ponds had trash removed as well.

POND1- Algae grasses and hydrilla treated.

POND2- Algae and grasses treated

POND3- Algae and grasses treated

POND4- Algae and grasses treated

POND5- Grasses and algae treated

POND6- Algae treated

POND7- Hydrilla and algae treated

POND8- Algae and grasses treated

POND9- Hydrilla and algae treated
POND10- Algae and grasses treated

## ADDITIONAL NOTES:

We have received much needed rainfall this past month. The water levels are returning to normal. All trash in and around ponds have been removed as well. Please don't hesitate to reach out to my staff or myself if you need anything at all.

Regards

Brian Fackler

Sitex Aquatics LLC.

## Fifth Order of Business

5A

Item \#5A - South Stewart Street Ditch Outfall Modifications Proposals

- We received a bid from All Terrain Tractor Service but need to resolve two (2) line items before officially submitting for consideration.
- We provided a bid package to Robinson Wetland on 07/15/20 and have not heard back if they are going to submit a bid.
- If the Board requires a minimum of three (3) bids, we will reach out to two more contractors to request bids.


## 5B.

## Item \#5B - Three (3) Outfall Pipes

- Coordinated with Mr. Higgins with the South Florida Water Management District (SFWMD) on 07/07/20 to discuss the possibility of eliminating the spreader swales and replace with a rock-lined meandering swale to the lake.
- We need to schedule an on-site meeting with the SFWMD to discuss the proposed outfall improvements and potential permitting issues.


## Seventh Order of Business

## 7Ai.

## MINUTES OF MEETING <br> CONCORDE ESTATES COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Concorde Estates Community Development District was held on Wednesday, June 24, 2020 at 4:00 p.m. via WebEx.

Present and constituting a quorum were:

| Victor Cruz | Chairperson |
| :--- | :--- |
| Michael Barbuck | Vice Chairman |
| Basam Alli | Assistant Secretary |
| Cesar Goyetche | Assistant Secretary |
| Martha Land | Assistant Secretary |

Also present were:
Kristen Suit
District Manager
Tim Qualls
Tristan LaNasa
David Hamstra
District Counsel
Young Qualls, P.A
District Engineer
Ariel Medina
Residents

The following is a summary of the minutes and actions taken.

FIRST ORDER OF BUSINESS

## Roll Call

Ms. Suit called the meeting to order and called the roll.

## SECOND ORDER OF BUSINESS Public Comments on <br> Agenda Items (limited to 3 <br> minutes)

- A resident inquired if pool repair will be addressed.


## THIRD ORDER OF BUSINESS

## A. Monthly Field Manager's Report

- The monthly Field Management Report was included in the agenda package.

The record will reflect Mr. Cruz joined the meeting.

- Mr. Medina reported the following:
$>$ Gym and event room doors will be delivered on July $22^{\text {nd }}$ and installed the following day.
$>$ Gym has opened with no problems.
$>$ Community items in need of repair have been identified and work scheduled.
- Capital Land Management performance on follow up items was discussed.
- Questions and comments were addressed.


## B. Summary of Proposals for Paver Removal \& Replacement

- A summary of proposals for paver removal and replacement due to a pool leak was reviewed.
i. Creation and Renovation Inc.
ii. OM General Services LLC
iii. Paver King
iv. Guillen Brick Pavers
- The four proposals were discussed.

Mr. Cruz MOVED to approve OM General Services LLC in the amount of $\$ 52,800$ subject to District Counsel drafting an agreement and all documentation to be provided including warranty and insurance as required.

- There being no second, the prior motion died.

Mr. Goyetche MOVED to approve Guillen Brick Pavers in the amount of \$50,628 subject to District Counsel drafting an agreement and all documentation to be provided including warranty and insurance as required and Mr. Barbuck seconded the motion.

On VOICE vote with Mr. Goyetche, Mr. Barbuck and Ms. Land in favor and Mr. Alli and Mr. Cruz opposed the prior motion was approved. 3-2

- Mr. Cruz noted he is in favor of repairing the pool; but he wanted to go with another vendor.


## C. Pool Leak (Pipe) Repairs Discussion

- A set cost for this repair has not been determined; but it is estimated the repairs will not exceed $\$ 10,000$.

On MOTION by Mr. Alli seconded by Mr. Goyetche with Mr. Goyetche, Mr. Alli, Mr. Barbuck, and Ms. Land in favor and Mr. Cruz opposed the pool leak repairs in an amount not to exceed $\$ 10,000$ subject to District Engineer review of proposed repairs were approved. 4-1

## D. Summary of Proposals for Pool Resurfacing <br> i. B\&L Pool Resurfacing Inc. <br> ii. SPIES

- Pool resurfacing proposals were reviewed.

On MOTION by Mr. Cruz seconded by Ms. Land with all in favor the SPIES proposal for pool resurfacing in the amount of $\$ 43,057$ subject of District Counsel drafting an agreement and receipt of required documents was approved. 5-0

- Timing of the pool project was discussed. The pool would need to be closed through August until the repairs are completed.


## E. Tree Removal Proposal - Robinson Wetland

- Robinson Wetland proposal to remove hazardous tree in the back yard at 2370 Tradewinds was discussed.

On MOTION by Mr. Goyetche seconded by Mr. Barbuck with Mr. Goyetche, Mr. Barbuck and Mr. Cruz in favor and Ms. Land and Mr. Alli opposed the Robinson Wetland Proposal to remove hazardous tree at 2370 Tradewinds in the amount of $\$ 9,500$ was approved. 3-2

- Capital Land contract was discussed. Field Supervisor to submit itemized list of outstanding work not completed to District Manager and District Counsel for holding of payment.


## FOURTH ORDER OF BUSINESS Engineer's Report

A. South Stewart Street Ditch Outfall Modifications Update

- Mr. Hamstra reported
$>$ Final construction plans have been approved by Osceola County for fixing erosion at the South Stewart Street ditch.
$>$ An engineer's estimate and a bid schedule has been prepared. The estimated cost is $\$ 100,000$.
$>$ Project funding and direction on how to proceed was discussed. District Engineer will obtain bids for presentation at the July meeting.
B. Consideration of the (3) Outfall Structure Repairs
- Survey was completed and District Engineer will follow up with SWFWMD and report back to the Board at the next meeting.


## C. Consideration of Wetland Maintenance Proposals

- Proposals for bi-monthly shoreline maintenance for area where bush hogging was done were discussed.

> On MOTION by Mr. Goyetche seconded by Mr. Barbuck with Mr. Goyetche, Mr. Barbuck, Mr. Cruz and Ms. Land in favor and Mr. Alli opposed the Robinson Wetland proposal in the amount of $\$ 27,000$ for wetland maintenance subject to District Engineer obtaining detailed proposed maintenance and District Counsel drafting an agreement was approved. 4-1

## FIFTH ORDER OF BUSINESS

## Attorney's Report

Mr. Qualls reported the following:
A. Update on Duval Offset Matter

- No response has been received from Duvall Counsel. This matter will continue to be monitored.


## B. Update on Foreclosure Litigation

- Plan to file by Friday a Motion for Summary Judgement.
C. Other
- Mr. LaNasa provided an update on coronavirus regulations/guidelines reporting that an Executive Order has been signed to allow virtual meetings to take place until August 1.


## SIXTH ORDER OF BUSINESS

## District Manager's Report

## A. Consent Agenda <br> i. Minutes of the May 27, 2020 Meeting

On MOTION by Mr. Barbuck seconded by Mr. Alli with all in favor the May 27, 2020 meeting minutes were approved. 5-0

## ii. Financial Statements

On MOTION by Ms. Land seconded by Mr. Goyetche with all in favor the May 2020 Financials and Check Register were accepted. 5-0

## B. Ratification of Chair Authorized Expenses Between Meetings

- A summary of Chair authorized expenses between meetings in the amount of $\$ 777.87$ was included in the agenda package.

On MOTION by Mr. Barbuck seconded by Ms. Land with all in favor Chair authorized expenses between meetings in the amount of \$777.87 were ratified. 5-0

- It was reported a Bill passed reducing requirements of posting agenda package information on website.


## SEVENTH ORDER OF BUSINESS

## Supervisors’ Requests and Comments

## A. Access Control \& Video Surveillance System Maintenance Proposals Supervisor Goyetche

- Mr. Goyetche commented on maintenance proposals for access control and video surveillance system.
- This item was tabled pending additional information.
- Mr. Goyetche commented on residents having access to the gym after 6:00 p.m.
- Waivers will need to be on file prior to having access to the gym.
- Mr. Cruz commented on maintenance of the District; and the landscape contract.


## EIGHTH ORDER OF BUSINESS

## Adjournment

On MOTION by Mr. Goyetche seconded by Mr. Cruz with all in favor the meeting was adjourned. 5-0

[^0]Chairperson/Vice Chairperson

## 7Aii.

# Concord Estates <br> Community Development District 

Financial Report
June 30, 2020

## Table of Contents

## FINANCIAL STATEMENTS

Balance Sheet - All Funds

Page 1

## General Fund 001



## SUPPORTING SCHEDULES

| Notes to Financials | ... | Page 8 |
| :---: | :---: | :---: |
| Assessment Summary |  | Page 9 |
| Cash and Investment Summary | ................................................ | Page 10 |
| Check Register | ......... | Page 11-13 |

## Concorde Estates

 Community Development DistrictFinancial Statements
(Unaudited)
June 30, 2020

## Balance Sheet

June 30, 2020

| ACCOUNT DESCRIPTION | GENERAL FUND |  | 2004 DEBT SERVICE FUND |  | 2011 DEBT SERVICE FUND |  | 2017B DEBT SERVICE FUND |  | TOTAL |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ASSETS |  |  |  |  |  |  |  |  |  |  |
| Cash - Checking Account | \$ | 263,791 | \$ | - | \$ | - | \$ | - | \$ | 263,791 |
| Assessments Receivable |  | 67,499 |  | - |  | 20,102 |  | - |  | 87,601 |
| Investments: |  |  |  |  |  |  |  |  |  |  |
| Money Market Account |  | 834,288 |  | - |  | - |  | - |  | 834,288 |
| Prepayment Account B |  | - |  | - |  | 688 |  | 2,500,000 |  | 2,500,688 |
| Prepayment Fund (A-2) |  | - |  | - |  | 14,993 |  | - |  | 14,993 |
| Reserve Fund (A-1) |  | - |  | - |  | 322,813 |  | - |  | 322,813 |
| Revenue Fund (A-1) |  | - |  | - |  | 167,926 |  | - |  | 167,926 |
| Revenue Fund (A-2) |  | - |  | - |  | 32,972 |  | - |  | 32,972 |
| Revenue Fund B |  | - |  | - |  | 39 |  | 1,508 |  | 1,547 |
| TOTAL ASSETS | \$ | 1,165,578 | \$ | - | \$ | 559,533 | \$ | 2,501,508 | \$ | 4,226,619 |
| LIABILITIES |  |  |  |  |  |  |  |  |  |  |
| Accounts Payable | \$ | 47,661 | \$ | - | \$ | - | \$ | - | \$ | 47,661 |
| Accrued Expenses |  | 14,149 |  | - |  | - |  | - |  | 14,149 |
| Due to Landowners |  | - |  | - |  | 22,468 |  | - |  | 22,468 |
| Deferred Revenue |  | 67,499 |  | - |  | 20,102 |  | - |  | 87,601 |
| Other Current Liabilities |  | 2,164 |  | - |  | - |  | - |  | 2,164 |
| Revenue Bonds Payable-Current |  | - |  | 7,903,426 |  | 3,013,428 |  | - |  | 10,916,854 |
| TOTAL LIABILITIES |  | 131,473 |  | 7,903,426 |  | 3,055,998 |  | - |  | 11,090,897 |
| FUND BALANCES |  |  |  |  |  |  |  |  |  |  |
| Restricted for: |  |  |  |  |  |  |  |  |  |  |
| Debt Service |  | - |  | - |  | - |  | 2,501,508 |  | 2,501,508 |
| Assigned to: |  |  |  |  |  |  |  |  |  |  |
| Operating Reserves |  | 244,991 |  | - |  | - |  | - |  | 244,991 |
| Reserves - Other |  | 75,307 |  | - |  | - |  | - |  | 75,307 |
| Unassigned: |  | 713,807 |  | (7,903,426) |  | $(2,496,465)$ |  | - |  | $(9,686,084)$ |
| TOTAL FUND BALANCES | \$ | 1,034,105 | \$ | $(7,903,426)$ | \$ | $(2,496,465)$ | \$ | 2,501,508 | \$ | $(6,864,278)$ |
| TOTAL LIABILITIES \& FUND BALANCES | \$ | 1,165,578 | \$ | - | \$ | 559,533 | \$ | 2,501,508 | \$ | 4,226,619 |

# Statement of Revenues, Expenditures and Changes in Fund Balances 

For the Period Ending June 30, 2020

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET |  | YEAR TO DATE BUDGET |  | YEAR TO DATE ACTUAL |  | VARIANCE (\$) <br> FAV(UNFAV) |  | JUN-20 ACTUAL |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| REVENUES |  |  |  |  |  |  |  |  |  |  |
| Interest - Investments | \$ | 7,404 | \$ | 5,553 | \$ | 6,890 | \$ | 1,337 | \$ | 175 |
| Interest - Tax Collector |  | - |  | - |  | 430 |  | 430 |  | - |
| Rents or Royalties |  | 3,200 |  | 2,403 |  | 863 |  | $(1,540)$ |  | - |
| Special Assmnts- Tax Collector |  | 948,053 |  | 948,053 |  | 948,053 |  | - |  | 90,412 |
| Special Assmnts- CDD Collected |  | 59,078 |  | 59,078 |  | 3,260 |  | $(55,818)$ |  | - |
| Special Assmnts- Discounts |  | $(37,922)$ |  | $(37,922)$ |  | $(29,130)$ |  | 8,792 |  | 2,712 |
| Other Miscellaneous Revenues |  | - |  | - |  | 3 |  | 3 |  | - |
| Pool Access Key Fee |  | 150 |  | 112 |  | - |  | (112) |  | - |
| TOTAL REVENUES |  | 979,963 |  | 977,277 |  | 930,369 |  | $(46,908)$ |  | 93,299 |
| EXPENDITURES |  |  |  |  |  |  |  |  |  |  |
| Administration |  |  |  |  |  |  |  |  |  |  |
| P/R-Board of Supervisors |  | 13,000 |  | 9,751 |  | 11,000 |  | $(1,249)$ |  | 1,000 |
| FICA Taxes |  | 995 |  | 747 |  | 842 |  | (95) |  | 77 |
| ProfServ-Arbitrage Rebate |  | 1,200 |  | 1,200 |  | - |  | 1,200 |  | - |
| ProfServ-Engineering |  | 8,000 |  | 6,003 |  | 20,515 |  | $(14,512)$ |  | 2,884 |
| ProfServ-Legal Services |  | 25,000 |  | 18,747 |  | 75,170 |  | $(56,423)$ |  | 9,447 |
| ProfServ-Mgmt Consulting Serv |  | 110,000 |  | 82,503 |  | 109,956 |  | $(27,453)$ |  | 13,743 |
| ProfServ-Special Assessment |  | 5,250 |  | 5,250 |  | 5,250 |  | - |  | - |
| ProfServ-Trustee Fees |  | 10,775 |  | 10,775 |  | 13,003 |  | $(2,228)$ |  | - |
| ProfServ-E-mail Maintenance |  | 16,100 |  | 12,069 |  | 4,086 |  | 7,983 |  | 758 |
| Auditing Services |  | 4,000 |  | 4,000 |  | 4,000 |  | - |  | - |
| Insurance - General Liability |  | 6,325 |  | 6,325 |  | 6,593 |  | (268) |  | - |
| Legal Advertising |  | 2,600 |  | 1,953 |  | 921 |  | 1,032 |  | 479 |
| Misc-Assessmnt Collection Cost |  | 18,961 |  | 18,961 |  | 18,379 |  | 582 |  | 1,862 |
| Annual District Filing Fee |  | 175 |  | 175 |  | 175 |  | - |  | - |
| Total Administration |  | 222,381 |  | 178,459 |  | 269,890 |  | $(91,431)$ |  | 30,250 |
| Public Safety |  |  |  |  |  |  |  |  |  |  |
| Pool/Clubhouse Security |  | 16,000 |  | 11,997 |  | - |  | 11,997 |  | - |
| Total Public Safety |  | 16,000 |  | 11,997 |  | - |  | 11,997 |  | - |
| Electric Utility Services |  |  |  |  |  |  |  |  |  |  |
| Electricity - General |  | 16,000 |  | 11,997 |  | 10,953 |  | 1,044 |  | 2,203 |
| Electricity - Streetlighting |  | 119,000 |  | 89,253 |  | 88,702 |  | 551 |  | 10,464 |
| Electricity - Rec Center |  | 12,000 |  | 9,000 |  | 7,351 |  | 1,649 |  | 801 |
| Total Electric Utility Services |  | 147,000 |  | 110,250 |  | 107,006 |  | 3,244 |  | 13,468 |

# Statement of Revenues, Expenditures and Changes in Fund Balances 

For the Period Ending June 30, 2020

| ACCOUNT DESCRIPTION | annual ADOPTED BUDGET | YEAR TO DATE BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) | JUN-20 <br> ACTUAL |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Water-Sewer Comb Services |  |  |  |  |  |
| Utility - Water | 118,000 | 88,497 | 56,253 | 32,244 | 8,355 |
| Backflow Assembly Testing | 750 | 567 | 777 | (210) | - |
| Total Water-Sewer Comb Services | 118,750 | 89,064 | 57,030 | 32,034 | 8,355 |
| Flood Control/Stormwater Mgmt |  |  |  |  |  |
| Contracts-Ponds | 10,380 | 7,785 | 7,785 | - | 865 |
| R\&M-Aquascaping | 10,000 | 7,497 | - | 7,497 |  |
| R\&M-Fountain | 1,200 | 900 | 1,565 | (665) | 100 |
| R\&M Lake \& Pond Bank | 5,000 | 3,753 | 1,238 | 2,515 | - |
| Total Flood Control/Stormwater Mgmt | 26,580 | 19,935 | 10,588 | 9,347 | 965 |
| Other Physical Environment |  |  |  |  |  |
| Contracts-Landscape | 156,000 | 117,000 | 117,000 | - | 13,000 |
| Insurance - Property | 9,567 | 9,567 | 9,193 | 374 |  |
| R\&M-Entry Feature | 500 | 378 | - | 378 |  |
| R\&M-Irrigation | 8,500 | 6,372 | 10,215 | $(3,843)$ |  |
| Landscape Replacement | 15,000 | 11,250 | 6,011 | 5,239 | 349 |
| Annual Mulching \& Tree Trimming | 23,400 | 23,400 | 20,275 | 3,125 | - |
| Misc-Decorative Lighting | 1,500 | 1,125 | 37 | 1,088 | - |
| Total Other Physical Environment | 214,467 | 169,092 | 162,731 | 6,361 | 13,349 |
| Contingency |  |  |  |  |  |
| Misc-Contingency | 100,000 | 74,997 | 57,935 | 17,062 | 816 |
| Total Contingency | 100,000 | 74,997 | 57,935 | 17,062 | 816 |
| Parks and Recreation - General |  |  |  |  |  |
| Contracts-Pools | 8,100 | 6,075 | 11,150 | $(5,075)$ | 1,600 |
| Contracts-Pest Control | 1,500 | 1,125 | 250 | 875 | - |
| Telephone, Cable \& Internet Service | 2,820 | 2,115 | 1,725 | 390 | 123 |
| R\&M-Clubhouse | 6,500 | 4,878 | 2,821 | 2,057 | 389 |
| R\&M-Fence | 3,500 | 2,628 | 464 | 2,164 | - |
| R\&M-Pools | 8,500 | 6,372 | 2,783 | 3,589 | 1,140 |
| R\&M-Fitness Equipment | 3,000 | 2,250 | 589 | 1,661 | 229 |
| R\&M-Pressure Washing | 3,500 | 2,628 | - | 2,628 | - |
| R\&M-Parks \& Facilities | 13,300 | 9,972 | 11,194 | $(1,222)$ | 270 |
| Office Supplies | 1,500 | 1,125 | 1,923 | (798) | - |
| Clubhouse Cleaning Service G\&A | 2,940 | 2,205 | 980 | 1,225 | - |
| Dues, Licenses, Subscriptions | 525 | 525 | 525 | - | 525 |
| Cap Outlay - Other | - | - | 125,866 | $(125,866)$ | - |
| Total Parks and Recreation - General | 55,685 | 41,898 | 160,270 | $(118,372)$ | 4,276 |

# Statement of Revenues, Expenditures and Changes in Fund Balances 

For the Period Ending June 30, 2020
ACCOUNT DESCRIPTION

# Statement of Revenues, Expenditures and Changes in Fund Balances 

For the Period Ending June 30, 2020

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET | YEAR TO DATE BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) | JUN-20 <br> ACTUAL |
| :---: | :---: | :---: | :---: | :---: | :---: |

REVENUES


| TOTAL REVENUES | - | - | - |
| :--- | :--- | :--- | :--- |

## EXPENDITURES

| TOTAL EXPENDITURES | - | - | - |
| :--- | :--- | :--- | :--- |

Excess (deficiency) of revenues Over (under) expenditures

Net change in fund balance

FUND BALANCE, BEGINNING (OCT 1, 2019)

| \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | - |  | - |  | $(7,903,426)$ |  |  |  |  |
| \$ | - | \$ | - | \$ | (7,903,426) |  |  |  |  |

# Statement of Revenues, Expenditures and Changes in Fund Balances 

For the Period Ending June 30, 2020

| ACCOUNT DESCRIPTION |  | ANNUAL <br> ADOPTED <br> BUDGET |  | AR TO DATE BUDGET |  | R TO DATE ACTUAL |  | ANCE (\$) <br> (UNFAV) |  | $\begin{aligned} & \mathrm{N}-20 \\ & \text { TUAL } \end{aligned}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| REVENUES |  |  |  |  |  |  |  |  |  |  |
| Interest - Investments | \$ | 5,163 | \$ | 3,870 | \$ | 6,419 | \$ | 2,549 | \$ | 4 |
| Special Assmnts- Tax Collector |  | 516,263 |  | 516,263 |  | 488,108 |  | $(28,155)$ |  | 46,549 |
| Special Assmnts- Prepayment |  | - |  | - |  | 163,158 |  | 163,158 |  | 5,512 |
| Special Assmnts- CDD Collected |  | 25,465 |  | 25,465 |  | 1,316 |  | $(24,149)$ |  | - |
| Special Assmnts- Discounts |  | $(20,651)$ |  | $(20,651)$ |  | $(14,998)$ |  | 5,653 |  | 1,396 |
| TOTAL REVENUES |  | 526,240 |  | 524,947 |  | 644,003 |  | 119,056 |  | 53,461 |
| EXPENDITURES |  |  |  |  |  |  |  |  |  |  |
| Administration |  |  |  |  |  |  |  |  |  |  |
| Misc-Assessmnt Collection Cost |  | 10,325 |  | 10,325 |  | 9,463 |  | 862 |  | 959 |
| Total Administration |  | 10,325 |  | 10,325 |  | 9,463 |  | 862 |  | 959 |
| Debt Service |  |  |  |  |  |  |  |  |  |  |
| Principal Debt Retirement A-1 |  | 130,000 |  | 130,000 |  | 130,000 |  | - |  | - |
| Principal Debt Retirement A-2 |  | 75,000 |  | 75,000 |  | 65,000 |  | 10,000 |  | - |
| Prepayments Series A-2 |  | - |  | - |  | 255,000 |  | $(255,000)$ |  | - |
| Interest Expense Series A-1 |  | 194,513 |  | 194,513 |  | 194,513 |  | - |  | - |
| Interest Expense Series A-2 |  | 112,613 |  | 112,613 |  | 100,474 |  | 12,139 |  | - |
| Total Debt Service |  | 512,126 |  | 512,126 |  | 744,987 |  | $(232,861)$ |  | - |
| TOTAL EXPENDITURES |  | 522,451 |  | 522,451 |  | 754,450 |  | $(231,999)$ |  | 959 |
| Excess (deficiency) of revenues |  |  |  |  |  |  |  |  |  |  |
| Over (under) expenditures |  | 3,789 |  | 2,496 |  | $(110,447)$ |  | $(112,943)$ |  | 52,502 |
| OTHER FINANCING SOURCES (USES) |  |  |  |  |  |  |  |  |  |  |
| Contribution to (Use of) Fund Balance |  | 3,789 |  | - |  | - |  | - |  | - |
| TOTAL FINANCING SOURCES (USES) |  | 3,789 |  | - |  | - |  | - |  | - |
| Net change in fund balance | \$ | 3,789 | \$ | 2,496 | \$ | $(110,447)$ | \$ | (112,943) | \$ | 52,502 |
| FUND BALANCE, BEGINNING (OCT 1, 2019) |  | $(2,386,018)$ |  | $(2,386,018)$ |  | $(2,386,018)$ |  |  |  |  |
| FUND BALANCE, ENDING | \$ | $(2,382,229)$ | \$ | (2,383,522) | \$ | (2,496,465) |  |  |  |  |

# Statement of Revenues, Expenditures and Changes in Fund Balances 

For the Period Ending June 30, 2020

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET |  |  | YEAR TO DATE BUDGET |  | YEAR TO DATE ACTUAL |  | VARIANCE (\$) FAV(UNFAV) |  | JUN-20 ACTUAL |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| REVENUES |  |  |  |  |  |  |  |  |  |  |  |
| Interest - Investments | \$ |  | - | \$ | - | \$ | 24 | \$ | 24 | \$ | 21 |
| Special Assmnts- Prepayment |  |  | - |  | - |  | 2,500,000 |  | 2,500,000 |  | - |
| TOTAL REVENUES |  |  | - |  | - |  | 2,500,024 |  | 2,500,024 |  | 21 |

## EXPENDITURES

| TOTAL EXPENDITURES | - | - | - | - | - |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |

Excess (deficiency) of revenues
Over (under) expenditures $\quad \ldots \quad-\quad-\quad \frac{2,500,024}{2,500,024} \frac{21}{}$

Net change in fund balance

FUND BALANCE, BEGINNING (OCT 1, 2019
FUND BALANCE, ENDING
$\$ \quad-$

# Concorde Estates <br> Community Development District 

Supporting Schedules
June 30, 2020

## Notes to the Financial Statements

June 30, 2020

## Financial Overview / Highlights

- Assessments receivable includes outstanding assessments due from prior fiscal years.
- Revenue Bonds Payable-Current represents series 2004 and 2011B matured principal and accrued interest.

| Variance Analysis |  | YTD <br> Actual | \% of <br> Budget | Explanation |
| :---: | :---: | :---: | :---: | :---: |
| Account Name | Annual <br> Budget |  |  |  |
| Expenditures |  |  |  |  |
| Administrative |  |  |  |  |
| Payroll-Board of Supervisors | \$13,000 | \$11,000 | 85\% | Five member board payroll for meeting attendance. |
| FICA Taxes | \$995 | \$842 | 85\% | Payroll taxes. |
| ProfServ-Engineering | \$8,000 | \$20,515 | 256\% | Pagasus Engineering is providing general matter, erosion, drainage services and a topographic survey. |
| ProfServ-Legal Services | \$25,000 | \$75,170 | 301\% | Young Qualls provides general, Avex collection and bond matters. |
| ProfServ-Mgmt Consulting Serv | \$110,000 | \$109,956 | 100\% | Inframark provides management services. |
| ProfServ-Trustee Fees | \$10,775 | \$13,003 | 121\% | Series 2011 and 2017 trustee services provided by U.S. Bank. |
| Insurance-General Liability | \$6,325 | \$6,593 | 104\% | EGIS general liability, public officials insurance and auto. |
| Water-Sewer Comb Services |  |  |  |  |
| Backflow Assembly Testing | \$750 | \$777 | 104\% | A-Z backflow testing. |
| Flood Control/Stormwater Mgmt |  |  |  |  |
| R\&M-Fountain | \$1,200 | \$1,565 | 130\% | Quarterly fountain service and replacement of control box and breaker. |
| Other Physical Environment |  |  |  |  |
| R\&M-Irrigation | \$8,500 | \$10,215 | 120\% | Irrigation repairs provided by Capital Land Mgmt Corp. |
| Parks and Recreation |  |  |  |  |
| Contracts-Pools | \$8,100 | \$11,150 | 138\% | The district changed vendors from Churchill Group to Lexington Pool in February. |
| R\&M-Parks and Facilities | \$13,300 | \$11,194 | 84\% | Tennis court resurfacing, gate, splash pad contact repair and ancillary services and supplies. |
| Office Supplies | \$1,500 | \$1,923 | 128\% | Various office supply purchases reimbursed to Inframark. |
| Capital Outlay - Other | \$0 | \$125,866 |  | Playground equipment and access control system. |

Non-Ad Valorem Special Assessments
Osceola County Tax Collector - Monthly Collection Report
For the Fiscal Year ending September 2020


## Cash and Investment Report

 June 30, 2020
## ACCOUNT NAME

GENERAL FUND

Checking Account - Operating

Money Market

## DEBT SERVICE FUNDS

Series 2011 Prepayment Account B
Series 2011 Prepayment Fund (A-2)
Series 2011 Reserve Fund (A-1)
Series 2011 Revenue Fund (A-1)
Series 2011 Revenue Fund (A-2)
Series 2011 Revenue Fund B
Series 2017 Prepayment Fund B
Series 2017 Revenue Fund B

## MATURITY <br> BANK NAME

Bank United

Bank United

| US Bank | 0.02\% | \$ | 688 | (1) |
| :---: | :---: | :---: | :---: | :---: |
| US Bank | 0.02\% |  | 14,993 | (1) |
| US Bank | 0.02\% |  | 322,813 | (1) |
| US Bank | 0.02\% |  | 167,926 | (1) |
| US Bank | 0.02\% |  | 32,972 | (1) |
| US Bank | 0.02\% |  | 39 | (1) |
| US Bank | 0.02\% |  | 2,500,000 | (1) |
| US Bank | 0.02\% |  | 1,508 | (1) |
|  | Subtotal | \$ | 3,040,939 |  |

Total $\xlongequal{\$ 4,139,019}$

CONCORDE ESTATES COMMUNITY DEVELOPMENT DISTRICT
Payment Register by Bank Account
For the Period from 06／01／20 to 06／30／20
（Sorted by Check／ACH No．）

| Date］ | Payee Type | Payee］ | Invoice ${ }^{\text {No．}}$ ． | Payment Description | Invoice／／GLIDescription］ | G／LDAccount\＃\＃ | Amount Paid |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |


| BANKUNITEDIGFLCHECKING－－（ACCT\＃XXXXX6364）］ |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| CHECK\＃5440］ |  |  |  |  |  |  |  |
| 06／04／20］ | Vendor］ | CHRISTOPHERIROBINSON］ | 000470］ | ShorelineiVegetationiCleaniOut］ | Misc－Contingency | 001－549900－53985 | \＄40，000．00］ |
|  |  |  |  |  |  | CheckTotal $\square$ | \＄40，000．00］ |
| CHECK\＃5441］ |  |  |  |  |  |  |  |
| 06／04／20］ | Vendorl | CPIOFICENTRALIFLORIDA］ | 6246 | FUN $\operatorname{BOUNCE}$ | R\＆M－Parks\＆\＆／Facilities』 | 001－546225－57201］ | \＄1，232．00］ |
|  |  |  |  |  |  | Check Total $\square$ | \＄1，232．00 |
| CHECK\＃${ }^{\text {5442}}$ |  |  |  |  |  |  |  |
| 06／04／20］ | Vendor］ | ORLANDOISENTINEL［ | 019625448000 | 4／12／20iADVERTISEMENT］ | Legal：Advertising | 001－548002－51301］ | \＄187．00］ |
|  |  |  |  |  |  | Check Total $\square$ | \＄187．00］ |
| CHECK\＃15443 |  |  |  |  |  |  |  |
| 06／04／20］ | Vendor］ | SITEXIAQUATICS，LLLC］ | 3609B | MAYIAQUATICIMAINT］ | Contracts－Ponds』 | 001－534089－53801］ | \＄865．00］ |
|  |  |  |  |  |  | CheckTotal $\square$ | \＄865．00］ |
| CHECK\＃15444 |  |  |  |  |  |  |  |
| 06／10／20］ | Vendorl | PEGASUSIENGINEERING | 225043 | 03／29／20－04／25／20］ENGISRVCS』 | ProfServ－Engineering | 001－531013－51501］ | \＄4，484．10］ |
|  |  |  |  |  |  | CheckTotal $\square$ | \＄4，484．10］ |
| CHECK\＃5445 |  |  |  |  |  |  |  |
| 06／10／20］ | Vendor］ | YOUNGQUALLS，PP．A．］ | 16006］ | GENICOUNSELITHRUIO5／31／20］ | ProfServ－LegaliServices | 001－531023－51401］ | \＄9，042．31］ |
|  |  |  |  |  |  | CheckTotal $\square$ | \＄9，042．31］ |
| CHECK \＃\＃5446 |  |  |  |  |  |  |  |
| 06／18／20］ | Vendor］ | FLORIDAIDEPTIOFIHEALTHI | 49－BID－4635849］ | 2020／2021ISWIMMINGIPOOLIPRMT－WTRIACT］ |  | 001－554020－57201］ | \＄200．00］ |
| 06／18／20］ | Vendor］ | FLORIDAIDEPTIOFIHEALTH］ | 49－BID－4635432 | 2020／2021／SWIMMINGIPOOLIPRMT－POOLI | DuesiLicenses：\＆｜Fees］ | 001－554020－57201］ | \＄325．00］ |
|  |  |  |  |  |  | CheckTotal $\square$ | \＄525．00］ |
| CHECK \＃ 5447 ］ |  |  |  |  |  |  |  |
| 06／18／20］ | Vendor］ | LAKEIFOUNTAINSIANDIAERATION，IINC』 | 14819 | RPLCDiBADIBRKRS | R\＆M－Fountain］ | 001－546032－53801］ | \＄100．000 |
|  |  |  |  |  |  | Check Total $\square$ | \＄100．00］ |
| CHECK\＃5448 |  |  |  |  |  |  |  |
| 06／18／20］ | Vendor］ | ORLANDOISENTINEL］ | 020794448000 | 05／01－05／31／20］ADVERTISEMENTS | LegaliAdvertising］ | 001－548002－51301］ | \＄298．75 |
|  |  |  |  |  |  | Check Total $\square$ | \＄298．75］ |
| CHECK\＃15449］ |  |  |  |  |  |  |  |
| 06／18／20］ | Vendor］ | REDIRHINOILEAKIDETECTIONIINC］ | 161140］ | REPAIRIPOOLILEAK］ | R\＆M－Pools］ | 001－546074－57201］ | \＄1，140．00 |
|  |  |  |  |  |  | Check Total $\square$ | \＄1，140．00］ |

CONCORDE ESTATES COMMUNITY DEVELOPMENT DISTRICT
Payment Register by Bank Account
For the Period from 06／01／20 to 06／30／20
（Sorted by Check／ACH No．）

| Date］ | Payee <br> Type | Payee | Invoice ${ }^{\text {No．}}$ ． | Payment Description | Invoice／／GLIDescription | G／LIAccount\＃\＃］ | Amount Paid |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| CHECK \＃${ }^{\text {5 }}$ 550］ |  |  |  |  |  |  |  |
| 06／25／20］ | Employee］ | BASAMIM．AALLII | PAYROLL］ | June：25，2020｜Payroll｜Posting］ |  |  | \＄184．70］ |
|  |  |  |  |  |  | Check Total | \＄184．70］ |
| CHECK \＃ 15451 |  |  |  |  |  |  |  |
| 06／25／20］ | Employee］ | VICTORICRUZ | PAYROLL］ | June：25，12020｜Payroll｜Posting］ |  |  | \＄164．70］ |
|  |  |  |  |  |  | Check Total | \＄164．70 |
| CHECK\＃5452 |  |  |  |  |  |  |  |
| 06／25／20］ | Employee］ | MICHAELIA．．IBARBUCK］ | PAYROLLI | June：25，［2020｜Payroll｜Posting］ |  |  | \＄184．70］ |
|  |  |  |  |  |  | Check Total | \＄184．70 |
| CHECK\＃15453 |  |  |  |  |  |  |  |
| 06／25／20］ | Employee］ | CESARIA．IGOYETCHE］ | PAYROLL | June：25，［2020｜Payroll｜Posting］ |  |  | \＄184．70］ |
|  |  |  |  |  |  | Check Total | \＄184．70 |
| CHECK\＃\＃5454］ |  |  |  |  |  |  |  |
| 06／25／20］ | Employee』 | MARTHAIMENDEZ－LAND］ | PAYROLL | June：25，［2020｜PayrolliPosting］ |  |  | \＄184．70］ |
|  |  |  |  |  |  | Check Total | \＄184．70 |
| CHECK\＃15455 |  |  |  |  |  |  |  |
| 06／24／20］ | Vendorl | CONCORDEIESTATESIC／OU．U．S．IBANK］ | 061520－1］ |  | DueiFromiOtheriFunds | 131000 | \＄25，358．59］ |
|  |  |  |  |  |  | Check Total | \＄25，358．59］ |
| CHECK\＃5456 |  |  |  |  |  |  |  |
| 06／24／20］ | Vendor | CONCORDEIESTATESIC／OU．U．S．IBANK］ | 061520－20 | TXFRASSSESSI20111A－2］ | DueiFromiOtheriFunds］ | 131000］ | \＄10，899．56］ |
|  |  |  |  |  |  | Check Total | \＄10，899．56］ |
| CHECK\＃5457］ |  |  |  |  |  |  |  |
| 06／24／20］ | Vendor | CONCORDEIESTATESIC／OUU．S．IBANK］ | 061820－1］ | TRXFRIOFIASSESSISERI2011石－1］ | DueiFromiOtheri：Funds］ | 131000］ | \＄7，486．70］ |
|  |  |  |  |  |  | Check Total | \＄7，486．70］ |
| CHECK\＃15458 |  |  |  |  |  |  |  |
| 06／24／20］ | Vendor］ | CONCORDEIESTATESIC／OU．U．S．IBANK］ | 061820－2 | TXFRRASSESS：2011退－2］ | DueiFromiOtheriFunds］ | $131000]$ | \＄3，217．910 |
|  |  |  |  |  |  | Check Total | \＄3，217．91］ |
| ACH\＃DD198 |  |  |  |  |  |  |  |
| 06／29／20］ | Vendori | ADTISECURITYICORPI－ACHI | 7708582901ACH］ | 06／28－07／27／20ISECURITYiMONITORING | R\＆M－Clubhouse］ | 001－546015－57201］ | \＄51．99］ |
|  |  |  |  |  |  | ACH Total | \＄51．99］ |
| ACH\＃DD199］ |  |  |  |  |  |  |  |
| 06／12／20］ | Vendor | TOHOWATERAUUTHORITY－ ACH | 051520iACH | 04／15／20－05／15／20＿UTILITYISRVCS』 | Utility－Water］ | 001－543018－53601］ | \＄9，499．07］ |
|  |  |  |  |  |  | ACH Total | \＄9，499．07』 |

## CONCORDE ESTATES COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Bank Account
For the Period from 06／01／20 to 06／30／20
（Sorted by Check／ACH No．）

| Date］ | Payee Type］ | Payee］ | Invoice：No． | PaymentDescription | Invoice／／GLIDescription］ | G／LIAccount\＃\＃ | Amount Paid |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ACH\＃\＃D 200 |  |  |  |  |  |  |  |
| 06／09／20］ | Vendor］ | KUAI－ ACH | 05／22／20］ACH］ | 04／23／20－05／22／20＿UTILITY\SRVCS』 | Electricityl－Streetlighting | 001－543013－53100］ | \＄5，360．48 |
|  |  |  |  |  |  | ACH Total | \＄5，360．48］ |
| ACH\＃DD201］ |  |  |  |  |  |  |  |
| 06／03／20］ | Vendor | WASTEIPROI－ORLANDOIACH］ | 0001049218 ACH］ | 06／01／20－06／30／20iTRASHIPICKUP］ | R\＆M－Parksi\＆\＆Facilities』 | 001－546225－57201］ | \＄131．12 |
|  |  |  |  |  |  | ACHTotal | \＄131．12］ |
| ACH\＃\＃D203 |  |  |  |  |  |  |  |
| 06／03／20］ | Vendor | WASTEIPROI－ORLANDOIACH］ | 0001039042 ${ }^{\text {ACHI }}$ | 03／26／20－04／30／200TRASHIPICKUP］ | R\＆M－Parksi\＆／Facilities』 | 001－546225－57201］ | \＄349．18 |
|  |  |  |  |  |  | ACH Total | \＄349．18］ |
| ACH\＃DD204 |  |  |  |  |  |  |  |
| 06／25／20］ | Vendor］ | BRIGHTIHOUSEINETWORKSI－ACHI | 026041204060920iACH］ | 06／08／20－07／07／20：0412－04ITV，Int，IPhnI | Telephone，［Cablei\＆：InternetiService］ | 001－541016－57201］ | \＄123．45］ |
|  |  |  |  |  |  | ACH Total | \＄123．45］ |
| ACH\＃\＃D206 |  |  |  |  |  |  |  |
| 06／13／20］ | Vendor］ | KUAl－ ACH | 062320 ACH | 04／17／20－05／18／20＿UTILITYISRVCS』 | Electricityl－ReciCenter］ | 001－543040－53100］ | \＄826．93］ |
| 06／13／20］ | Vendor］ | KUAI－ ACH | 062320 ACH | 04／17／20－05／18／20＿UTILITYISRVCS』 | Electricityl－Streetlighting | 001－543013－53100］ | \＄4，220．88 |
| 06／13／20］ | Vendor | KUAI－ ACH | 062320 ACH | 04／17／20－05／18／20＿UTILITYISRVCS』 | Electricityl－Generall | 001－543006－53100］ | \＄1，288．19］ |
|  |  |  |  |  |  | ACH Total | \＄6，336．00］ |
| ACH\＃DD207］ |  |  |  |  |  |  |  |
| 06／04／20］ | Vendor | WASTEIPROI－ORLANDOIACHI | 0001041986［ACH［A］ | 05／01／20－05／31／200TRASHIPICKUP］ | R\＆M－Parksi\＆：Facilities』 | 001－546225－57201］ | \＄105．60］ |
|  |  |  |  |  |  | ACH Total | \＄105．60］ |
|  |  |  |  |  |  | AccountTotal | \＄127，697．31］ |

BANKUNITEDIMMA－（ACCT\＃XXXXX6402）］
CHECK\＃ 638
060120
TRXFRIFROMIBUIMMITOICK
Cashiwith｜Fiscal｜Agent］
103000］



## NOTICE OF MEETING SCHEDULE CONCORDE ESTATES COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Concorde Estates Community Development District will hold their meetings for Fiscal Year 2021 at the Concorde Estates Clubhouse, located at 3151 Georgian Bay Lane, Kissimmee, Florida 34746 on the last Wednesday of the month at 4:00pm unless otherwise indicated.

October 28,2020
November 18, 2020 1:00pm (Third Wednesday)
December 16, 2020 (Third Wednesday)
January 27, 2021
February 24, 2021 1:00pm
March 31, 2021
April 28, 2021
May 26, 2021 12:00pm Budget Workshop
May 26, 2021 1:00pm
June 30, 2021
July 28, 2021 1:00pm Budget Adoption Public Hearing
August 25, 2021
September 29, 2021
These meetings are open to the public and will be conducted in accordance with the provision of Florida Law for Community Development Districts. These meetings may be continued to a date, time, and place to be specified on the record at the meeting. Future meetings will be separately published at least seven days prior with the date, time and location.

There may be occasions when one or more Supervisors will participate by telephone. At the above location there will be present a speaker telephone so that any interested person can attend the meeting at the above location and be fully informed of the discussions taking place either in person or by telephone communication.

Any person requiring special accommodations at these meetings because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision of the Board with respect to any matter considered at a meeting, such person will need a record of the proceedings and should accordingly ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which such appeal is to be based.

## 7C.

The Florida Legislature recently enacted amendments to the website requirements contained in Section 189.069(2)(a), Florida Statues, effective July 1, 2020.

- The requirement to post the final, complete audit report for the most recent completed fiscal year and audit reports required by law or authorized by the governing body of the special district may be satisfied by providing a link to the audit report on the Auditor General's website.
- The public facilities report is no longer required to be posted.
- Meeting materials accompanying meeting or workshop agendas are no longer required to be posted. Please note that the agenda itself is still required to be posted.

The amendments do not prevent districts from including these documents on their websites, but districts may remove them if they so choose.

## CHAPTER 2020-77

## Committee Substitute for Senate Bill No. 1466

An act relating to government accountability; amending s. 189.031, F.S.; specifying conditions under which board members and public employees of special districts do not abuse their public positions; amending s. 189.069, F.S.; revising the list of items required to be included on the websites of special districts; amending s. 190.007, F.S.; specifying conditions under which board members and public employees of community development districts do not abuse their public positions; providing effective dates.

Be It Enacted by the Legislature of the State of Florida:
Section 1. Effective January 1, 2021, subsection (6) is added to section 189.031, Florida Statutes, to read:
189.031 Legislative intent for the creation of independent special districts; special act prohibitions; model elements and other requirements; local general-purpose government/Governor and Cabinet creation author-izations.-
(6) GOVERNANCE.-For purposes of s. 8(h)(2), Art. II of the State Constitution, a board member or a public employee of a special district does not abuse his or her public position if the board member or public employee commits an act or omission that is authorized under s. 112.313(7), (12), (15), or (16) or s. $112.3143(3)(\mathrm{b})$, and an abuse of a board member's position does not include any act or omission in connection with a vote when the board member has followed the procedures required by s. 112.3143.

Section 2. Paragraph (a) of subsection (2) of section 189.069, Florida Statutes, is amended to read:
189.069 Special districts; required reporting of information; webbased public access.-
(2)(a) A special district shall post the following information, at a minimum, on the district's official website:

1. The full legal name of the special district.
2. The public purpose of the special district.
3. The name, official address, official e-mail address, and, if applicable, term and appointing authority for each member of the governing body of the special district.
4. The fiscal year of the special district.
5. The full text of the special district's charter, the date of establishment, the establishing entity, and the statute or statutes under which the special district operates, if different from the statute or statutes under which the special district was established. Community development districts may reference chapter 190 as the uniform charter but must include information relating to any grant of special powers.
6. The mailing address, e-mail address, telephone number, and website uniform resource locator of the special district.
7. A description of the boundaries or service area of, and the services provided by, the special district.
8. A listing of all taxes, fees, assessments, or charges imposed and collected by the special district, including the rates or amounts for the fiscal year and the statutory authority for the levy of the tax, fee, assessment, or charge. For purposes of this subparagraph, charges do not include patient charges by a hospital or other health care provider.
9. The primary contact information for the special district for purposes of communication from the department.
10. A code of ethics adopted by the special district, if applicable, and a hyperlink to generally applicable ethics provisions.
11. The budget of the special district and any amendments thereto in accordance with s. 189.016.
12. The final, complete audit report for the most recent completed fiscal year and audit reports required by law or authorized by the governing body of the special district. If the special district has submitted its most recent final, complete audit report to the Auditor General, this requirement may be satisfied by providing a link to the audit report on the Auditor General's website.
13. A listing of its regularly scheduled public meetings as required by s. 189.015(1).
14. The public facilities report, if applicable.
15. The link to the Department of Financial Services' website as set forth in s. 218.32(1)(g).
15.16. At least 7 days before each meeting or workshop, the agenda of the event, along with any meeting materials available in an electronic format, excluding confidential and exempt information. The information must remain on the website for at least 1 year after the event.

Section 3. Effective January 1, 2021, subsection (1) of section 190.007, Florida Statutes, is amended to read:
190.007 Board of supervisors; general duties.-
(1) The board shall employ, and fix the compensation of, a district manager. The district manager shall have charge and supervision of the works of the district and shall be responsible for preserving and maintaining any improvement or facility constructed or erected pursuant to the provisions of this act, for maintaining and operating the equipment owned by the district, and for performing such other duties as may be prescribed by the board. It shall not be a conflict of interest under chapter 112 for a board member or the district manager or another employee of the district to be a stockholder, officer, or employee of a landowner or of an entity affiliated with a landowner. The district manager may hire or otherwise employ and terminate the employment of such other persons, including, without limitation, professional, supervisory, and clerical employees, as may be necessary and authorized by the board. The compensation and other conditions of employment of the officers and employees of the district shall be as provided by the board. For purposes of s. 8(h)(2), Art. II of the State Constitution, a board member or a public employee of a district does not abuse his or her public position if the board member or public employee commits an act or omission that is authorized under this subsection, s . $112.313(7),(12),(15)$, or (16), or s. $112.3143(3)$ (b), and an abuse of a board member's public position does not include any act or omission in connection with a vote when the board member has followed the procedures required by s. 112.3143 .

Section 4. Except as otherwise expressly provided in this act, this act shall take effect July 1, 2020.

Approved by the Governor June 23, 2020.
Filed in Office Secretary of State June 23, 2020.

## EIGHTH ORDER OF BUSINESS

8A

## Technologies Preventive Maintain Benefits

Preventive maintenance is a type of proactive maintenance that seeks to keep assets in good order by anticipating when there might be issues. Rather than wait for equipment to accrue issues, preventive maintenance reduces unscheduled downtime and major repairs by implementing fixes before something goes wrong.

Increase equipment life

Improve functionality and reliability of equipment

Decrease unplanned breakdowns

Less costly repairs

More productive operations

Maintain product quality

Track System functionality

Software \& Hardware Updated

The potential effect on preventive maintenance costs vs corrective maintenance services cost will be reflective in the lifetime of the system. Scheduled maintenance includes all minor repairs and keep system updated and always working.

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## Preventive Access Control System $\&$ Video Surveillance System MAintenance Service Plan Proposal

## ACCESS CONTROL SYSTEM Areas We Address in each session

SERVUSAT, LLC perform routine preventive maintenance on Access Control Systems in the Following areas for each session:
$\checkmark$ Physical Cleaning

1.     - Internal \& external cleaning
2.     - Vacuuming and blowing as necessary
3.     - Electronic Contact Cleaning Product applies as necessary
4.     - Server (PC) internal \& external cleaning and blowing
5.     - Card Printer internal \& external cleaning and blowing
$\checkmark$ Data Integrity Maintenance \& Backup
6.     - Verification of Server Hard Drive functions
7.     - Physical Drive Sector Analysis
8.     - Disk cleanup (Removal of user temporary files/folders, History as necessary)

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9. - NET2 Software PRO Data Base Index
10. - Data Base Backup as necessary
11. - Check Automatic Backup Routine

## $\checkmark$ System Infrastructure General Inspection

12.     - Check history of system since last maintenance visit
13.     - Visually inspect all major components (include cabling \& connections where accessible) for signs of deterioration or damage and rectify as necessary
14.     - Check all control equipment (e.g.s, Controllers, Card Readers, Strikes, Etc.) for correct operational and programming
15.     - Check doors Hardware operation and adjusts as necessary
16.     - Check doors functionality view and adjust as necessary
17.     - Check the satisfactory communication between devices (where applicable)
18.     - Inspect brackets, housings \& associated fittings for corrosion or damage
19.     - Repair any minor faults
$\checkmark$ Software \& Security
20.     - Inspection NET2 PRO Software Version (Software Updates)
21.     - Inspection POE Switch Operating System Version (Software Updates)
22.     - Inspection Controllers Operative System Version (Software Updates)
23.     - Check Server Operative System Updates \& Upgrades
24.     - Check Printer Software Version (Software Updates)

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25. - Check User Access Credentials \& Level List (Server / NET2 Software PRO)
26. - Check \& Remove Server Operative System Infection(s)

## $\checkmark$ Power \& Communication

27.     - Check POE Switch Power IN/OUT
28.     - Check Power Supply Power IN/OUT
29.     - Check Battery Backup Functionality
30.     - Check Battery Backup Unit Life
31.     - Check Communication Cable Integrity
32.     - Inspect Power Supply Fuses

## @VIDEO SURVEILLANCE SYSTEM Areas We Address in each session

SERVUSAT, LLC perform routine preventive maintenance on Video Surveillance System in the Following areas for each session:
$\checkmark$ Physical Cleaning

1.     - Internal cleaning
2.     - Vacuuming and Blowing
3.     - Clean cameras lenses \& housings as necessary
4.     - Contact Cleaning Product applies as necessary
5.     - Exterior cleaning and blowing
$\checkmark$ Data Integrity Maintenance \& Data Backup
6.- Verification of Hard Drive Functions
7.- Disk cleanup (Removal of temporary files and old videos as necessary)
8.- Video Data Backup as necessary
9.- Physical Drive Sector Analysis
$\checkmark$ General Inspection System Infrastructure
6.     - Check history of system since last maintenance visit

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11.- Visually inspect all major components (include cabling \& connections where accessible) for signs of deterioration or damage and rectify as necessary
12.- Check all control equipment (e.g. monitors, DVRs/NVRs, Etc.) for correct operational and programming. (Include time/date settings)
13.- Check lenses for correct focusing \& operation of auto-ins and adjust as necessary
14.- Check lenses for correct field of view and adjust as necessary
15.- Check the satisfactory transmission of images to remote site (where applicable)
16.- Inspect brackets, housings \& associated fittings for corrosion or damage
17.- Ensure clamping bolts/brackets are tightened correctly
18.- Repair any minor faults

## $\checkmark$ Software \& Security

19.- Inspection of NVR Operating System (Software Updates)
20.- Check Security Vulnerabilities
21.- Analysis of Security (Physical / Cyber)
22.- Inspection of POE Switch Operating System (Software Updates)
$\checkmark$ Power \& Communication
23.- Check POE Switch Power IN/OUT
24.- Check Battery Backup Functionality

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25.- Check Battery Backup Unit Life
26.- Check Cable Integrity \& Communication
$\checkmark$ Documentation \& Consulting
27.- General security analysis and recommendations
28.- Documentation of system access credentials available

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This proposal is dated on June 8, 2020 created for the Concord Estates CDD Access Control System (03 Doors, 03 Gates, 01 POE Switch, 01 Windows Base Server PC, 01 Card Printer \& 01 Battery Backup) installed in the HOA's Club House and created for the Video Surveillance System (13 IP Cameras, 01 NVR, and 01 Battery Backup) installed in the Same Building. Our proposal price is based on our customer loyalty and equipment's lifetime

## 1 Year Loyalty Special Maintenance Price

## SERVICE CONTRACT:

01 Access Control System and Video Surveillance System
Quarterly Preventive Maintenance (19.68\% Discounted) US\$ 1,025.00
(Each Visit)
(Payment Terms: due as soon as the job is finished)

## ImPORTANT NOTES

If you agree this proposal please send it back signed. Our Administration department will send you the terms and conditions of the System's Maintenance Service Agreement

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## Approved by:

$\qquad$ Date: $\qquad$

Printed Name: $\qquad$

## Preventive Access Control System Maintenance Service Plan

## OVERVIEW

In a world where technology quickly becomes more sophisticated and efficient, we tend to ignore the fact that with sophistication and efficiency also becomes a responsibility to maintain proper operating conditions for that technology. As our Access Control devices get smaller and yield more, so they are more sensitive to the negative aspects of our environment. We take for granted the conditions we provide for the operation of our Access Control Systems until buildup over months of neglect manifests itself in system failure and system downtime, resulting in frequently huge drops in productivity and thus losses of revenue which could be entirely avoided with the proper attention to the upkeep and maintenance of sensitive Access Control System

In an effort to mitigate the negative effects of system failure and downtime on the efficiency, performance and productivity of Access Control Systems, SERVUSAT, LLC offers a comprehensive Service Plan designed specifically to avoid system failure which results in downtime and loss of revenue. Our recommendation is to implement a practical plan of action to suit your system and budget as well, at the same time, provide the necessary upkeep and maintenance of your Access Control Systems to avoid system failure.

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## What Areas We Address in each session

SERVUSAT, LLC perform routine preventive maintenance on Access Control Systems in the Following areas for each session:
$\checkmark$ Physical Cleaning

1.     - Internal \& external cleaning
2.     - Vacuuming and blowing as necessary
3.     - Electronic Contact Cleaning Product applies as necessary
4.     - Server (PC) internal \& external cleaning and blowing
5.     - Card Printer internal \& external cleaning and blowing
$\checkmark$ Data Integrity Maintenance \& Backup
6.     - Verification of Server Hard Drive functions
7.     - Physical Drive Sector Analysis
8.     - Disk cleanup (Removal of user temporary files/folders, History as necessary)
9.     - NET2 Software PRO Data Base Index
10.     - Data Base Backup as necessary
11.     - Check Automatic Backup Routine
$\checkmark$ System Infrastructure General Inspection
12.     - Check history of system since last maintenance visit

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13. - Visually inspect all major components (include cabling \& connections where accessible) for signs of deterioration or damage and rectify as necessary
14. - Check all control equipment (e.g.s, Controllers, Card Readers, Strikes, Etc.) for correct operational and programming
15. - Check doors Hardware operation and adjusts as necessary
16. - Check doors functionality view and adjust as necessary
17. - Check the satisfactory communication between devices (where applicable)
18. - Inspect brackets, housings \& associated fittings for corrosion or damage
19. - Repair any minor faults

## $\checkmark$ Software \& Security

20.     - Inspection NET2 PRO Software Version (Software Updates)
21.     - Inspection POE Switch Operating System Version (Software Updates)
22.     - Inspection Controllers Operative System Version (Software Updates)
23.     - Check Server Operative System Updates \& Upgrades
24.     - Check Printer Software Version (Software Updates)
25.     - Check User Access Credentials \& Level List (Server / NET2 Software PRO)
26.     - Check \& Remove Server Operative System Infection(s)
$\checkmark$ Power \& Communication
27.     - Check POE Switch Power IN/OUT
28.     - Check Power Supply Power IN/OUT

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29. - Check Battery Backup Functionality
30. - Check Battery Backup Unit Life
31. - Check Communication Cable Integrity
32. - Inspect Power Supply Fuses

## Reasons to Maintain your Access Control System <br> Hardware \& Software

To help in your decision to join in the effort to increase productivity in your Access Control System, the following points are provided for your consideration.

As well planned and implemented Preventive Maintenance Service Plan benefits your HOA in the following key areas:
$\checkmark$ Reduces need for full time Technician staff expenses
$\checkmark$ Fixed maintenance costs
$\checkmark$ Guaranteed quicker response time to address problems
$\checkmark$ Minimizes downtime due to quicker service and prevention schedule
$\checkmark$ Onsite servicing
$\checkmark$ Discounted excess labor rates
$\checkmark$ Cost savings due to minimized failures in between sessions
$\checkmark$ Overall cost savings due to discounted service rates

SERVUSAT, LLC offers the following Preventive Maintenance plans to our clients as partners in an effort to avoid system failure and loss of revenue while at the same time increasing efficiency and productivity, a total solution for your Access Control System needs:

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This proposal is dated on February 20, 2020 created for the Concord Estates CDD Access Control System (03 Doors, 03 Gates, 01 POE Switch, 01 Windows Base Server PC, 01 Card Printer \& 01 Battery Backup) installed in the HOA's Club House. Our proposal price is based on our customer loyalty and equipment's lifetime

## 1 Year Loyalty Special Maintenance Price

## NON SERVICE CONTRACT:

01 Access Control System Preventive Maintenance (10\% Discounted) $\qquad$ (ONLY One Visit)
(Payment Terms: 50\% in Advance \& 50\% as soon as the job is finished)

## SERVICE CONTRACT:

01 Access Control Bi-Annual Preventive Maintenance (12\% Discounted) US\$ 1,081.00
(Each Visit)

01 Access Control System Quarterly Preventive Maintenance (15\% Discounted)
US\$ 655.00
(Each Visit)
(Payment Terms: due as soon as the job is finished)

## IMPORTANT NOTES:

If you agree this proposal please send it back signed. Our Administration department will send you the terms and conditions of the Access Control Maintenance Service Agreement

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## Approved by:

Date: $\qquad$

## Printed Name:

$\qquad$

# SERVUSAT <br> INTEGRATED TECHNOLOGY SOLUTIONS <br> P.O. Box \# 771417, Orlando, Florida, 32877 <br> Phone: 407-729-6819 <br> www.Servusat.com 

## Video Surveillance System Proactive Preventive Service Plan

## Overview

In world where technology quickly becomes more sophisticated and efficient, we tend to ignore the fact that with sophistication and efficiency also comes a responsibility to maintain proper operating conditions for that technology. As our Surveillance devices get smaller and yield more, so they are more sensitive to the negative aspects of our environment. We take for granted the conditions we provide for the operation of our Surveillance systems until buildup over months of neglect manifests itself in system failure and system downtime, resulting in frequently huge drops in productivity and thus losses of revenue which could be entirely avoided with the proper attention to the upkeep and maintenance of sensitive security surveillance systems.

In an effort to mitigate the negative effects of system failure and downtime on the efficiency, performance and productivity of Surveillance Systems, SERVUSAT, LLC offers a comprehensive Service Plan designed specifically to avoid system failure which results in downtime and loss of revenue. Our recommendation is to implement a practical plan of action to suit your system and budget as well, at the same time, provide the necessary upkeep and maintenance of your Surveillance systems to avoid system failure.

## What Areas We Address in each session

SERVUSAT, LLC perform routine preventive maintenance on Video Surveillance Systems in the Following areas for each session:
$\checkmark$ Cameras \& Housing
$\checkmark$ Wiring \& Cables
$\checkmark$ Control Equipment's
$\checkmark$ Physical Cleaning:

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1.     - Internal cleaning
2.     - Vacuuming and Blowing.
3.     - Clean cameras lenses \& housings as necessary.
4.     - Contact Cleaning Product applies as necessary
5.     - Exterior cleaning and blowing
$\checkmark$ Data Integrity Maintenance \& Data Backup
6.     - Verification of Hard Drive Functions
7.     - Disk cleanup (Removal of temporary files and old videos as necessary)
8.     - Video Data Backup as necessary
9.     - Physical Drive Sector Analysis
$\checkmark$ General inspection system infrastructure
10.     - Check history of system since last maintenance visit
11.     - Visually inspect all major components (include cabling \& connections where accessible) for signs of deterioration or damage and rectify as necessary.
12.     - Check all control equipment (e.g. monitors, NVR/DVRs, Switches Etc.) for correct operational and programming
13.     - Check lenses for correct focusing \& operation of auto-ins and adjust as necessary
14.     - Check lenses for correct field of view and adjust as necessary
15.     - Check that the motion detection sensors are working

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16. - Check the satisfactory transmission of images to remote site (where applicable)
17. - Inspect brackets, housings \& associated fittings for corrosion or damage
18. - Ensure clamping bolts/brackets are tightened correctly
19. - Repair any minor faults
20. - Power Supply Unit or POE Switches Check
21. - UPS Unit Battery Check
22. - Inspection of Operating System (Software Updates)
23. - General security analysis and recommendations
24. - Documentation of system access credentials.
25. - Maintenance Visit Report by e-mail
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Phone: 407-729-6819

## Reasons to Maintain your Video Surveillance System Hardware \& Software

To help in your decision to join in the effort to increase productivity in your security system, the following points are provided for your consideration.

As well planned and implemented Preventive Maintenance Service Plan benefits your company in the following key areas:
$\checkmark$ Reduces need for full time Technician staff expenses
$\checkmark$ Fixed maintenance costs
$\checkmark$ Guaranteed quicker response time to address problems
$\checkmark$ Minimizes downtime due to quicker service and prevention schedule
$\checkmark$ Onsite servicing
$\checkmark$ Discounted excess labor rates
$\checkmark$ Cost savings due to minimized failures in between sessions
$\checkmark$ Overall cost savings due to discounted service rates

SERVUSAT, LLC offers the following Preventive Maintenance plans to our clients as partners in an effort to avoid system failure and loss of revenue while at the same time increasing efficiency and productivity, a total solution for your Surveillance System needs:
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## Concord Estates CDD Proposal

## Starting Maintenance Price: (No contract)

01 Video Surveillance System Preventive Maintenance US\$ 900.00 (ONLY One Visit)
(Payment Terms: 50\% in Advance \& 50\% as soon as the job is finished)

## One Year Service Contract Service Proposal

## Service Contract Maintenance Prices:

01 Video Surveillance System Bi-Annual Preventive Maintenance \$ 732.00 (Each Visit)

01 Video Surveillance System Quarterly Preventive Maintenance \$ 420.00 (Each Visit)

## Payments Terms:

Payment is due within 30 days

## Important Notes:

Any Additional labor repair for your system will not be included in this proposal.


[^0]:    Assistant Secretary

